

START HERE
WE ARE HERE TO HELP YOU.



Student Affairs

ACADEMIC CALENDAR 2018-2019

FALL 2018

Aug. 29, Wed.	Residence halls open for new students; orientation begins
Sept. 2, Sun.	Residence halls open for returning students; first meal – brunch
Sept. 3, Mon.	Labor Day; most offices closed
Sept. 4, Tues.	First day of fall semester classes; Convocation 11 a.m.
Sept. 17, Mon.	Last day to add full semester and first half semester courses by 5 p.m.
Oct. 5, Fri.	Last day to drop first half semester courses; last day to declare first half semester courses Pass/Fail by 5 p.m.
Oct. 19, Fri.	Fall break begins after last class; first half semester courses end
Oct. 24, Wed.	Fall break ends 8 a.m.; second half semester courses begin
Oct. 25, Thurs.	Last day to drop full semester courses by 5 p.m.
Nov. 6, Tues.	Last day to add second half semester courses by 5 p.m.
Nov. 13-16, Tues.-Fri.	Pre-registration for spring 2019
Nov. 20, Tues.	Thanksgiving recess begins after last class
Nov. 26, Mon.	Thanksgiving recess ends 8 a.m.
Nov. 27, Tues.	Last day to withdraw full semester courses with a grade of “W;” last day to drop second half semester courses; last day to declare full semester courses and second half semester courses Pass/Fail by 5 p.m.
Dec. 14, Fri.	Last day of HMC, CMC and Pitzer classes (Pomona and Scripps classes end Dec. 12)
Dec. 17, Mon.	Final examinations begin
Dec. 21, Fri.	Final examinations end; last meal – lunch
Dec. 22, Sat.	Residence halls close 8 a.m.
Dec. 27, Thurs.	Grades due to registrar by noon
Jan. 4, Fri.	Fall grades viewable on the portal

SPRING 2019

Jan. 20, Sun.	Residence halls open 8 a.m. for all students
Jan. 21, Mon.	Martin Luther King Jr. Day; most offices closed; first meal – brunch
Jan. 22, Tues.	First day of spring semester classes
Feb. 4, Mon.	Last day to add full semester and first half semester courses by 5 p.m.
Feb. 22, Fri.	Last day to drop first half semester courses; Last day to declare first half semester courses Pass/Fail by 5 p.m.
March 8, Fri.	First half semester courses end
March 11, Mon.	Second half semester courses begin
March 14, Thurs.	Last day to drop full semester courses by 5 p.m.
March 15, Fri.	Spring break begins after last class
March 25, Mon.	Spring break ends 8 a.m.
March 29, Fri.	César Chávez Day, offices closed; no classes
April 1, Mon.	Last day to add second half semester courses by 5 p.m.
April 19, Fri.	Last day to withdraw full semester courses with a grade of “W;” Last day to drop second half semester courses; last day to declare full semester course and second half semester courses Pass/Fail by 5 p.m.
April 23-25, Tues.-Thurs.	Pre-registration for fall 2019
May 3, Fri.	Last day of HMC classes (CMC, Pomona, Pitzer and Scripps classes end May 8)
May 6-8, Mon.-Wed.	Presentation Days; no HMC classes
May 9-10, Thurs.-Fri.	Final exams for seniors; reading days for other students
May 13, Mon.	Senior grades due to registrar by 9 a.m.
May 13-17, Mon.-Fri.	Final examinations
May 19, Sun.	Commencement at 1:30 p.m.; last meal – brunch
May 20, Mon.	Residence halls close 8 a.m.
May 23, Thurs.	All other grades due to registrar by noon
May 29, Wed.	Spring grades viewable on the portal

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Meet the Division of Student Affairs Staff



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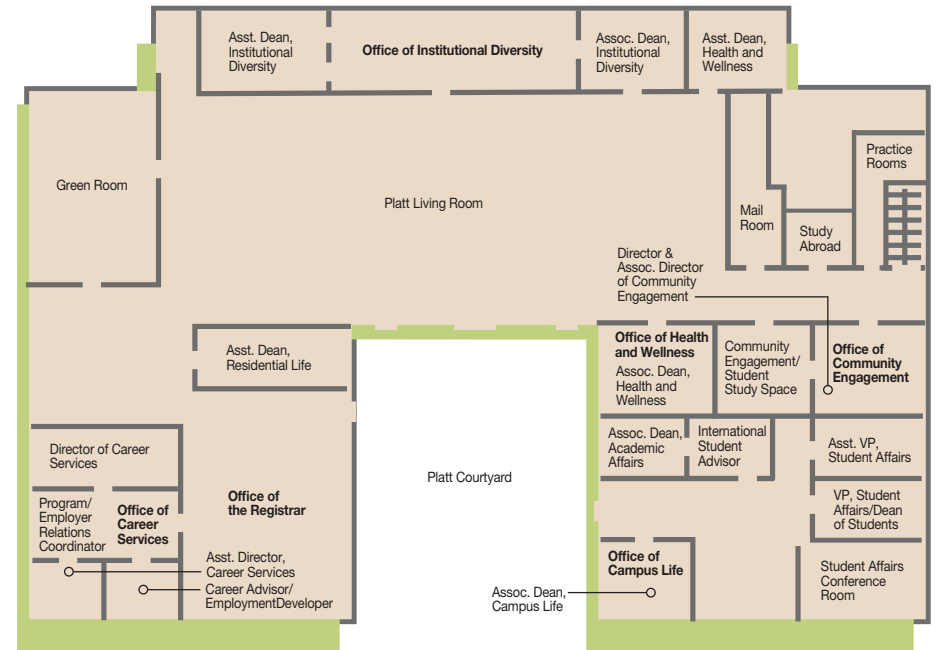
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What is DSA?

The Division of Student Affairs (DSA) is responsible for New Student Orientation, Commencement and many programs and services in between! We believe the Harvey Mudd College mission statement enjoins us to educate ethical leaders who are committed to the well-being of society.

The DSA staff is responsible for a broad range of student services and support outside of your classroom experience. You will get to know DSA staff through your residential life experience, social justice education programs, student wellness support, leadership training, campus activities, volunteering and community service. Along with close collaboration with other student services of The Claremont Colleges, we also oversee the College's recreation and fitness facilities, Summer Institute, career services, personal counseling referrals, student support, academic support and programs like the Sophomore Retreat.

DSA Offices in Platt Campus Center



Map not to scale.



OFFICE OF CAMPUS LIFE

The Office of Campus Life (OCL) envisions a campus experience that nurtures and develops the whole person. OCL seeks to fulfill this aim by enhancing students' co-curricular experience through their development, exposure and participation in programs and activities. OCL staff strive to improve student cooperation and leadership while preparing students to be responsible advocates and citizens.

What services and programs does OCL offer?

OCL hosts a full range of activities, including social engagement events, parties, student leadership opportunities, recreation and athletics. OCL is responsible for the management and operations of the Linde Activities Center (LAC). The deans in OCL also advise and support HMC student government, clubs and organizations.

How can I get connected to OCL?

The OCL schedule of events is located at hmc.edu/student-life/student-activities-events. Additionally, you can drop by to chat with an OCL staff member in either Dean Evetth's office in the LAC (first door on the left) or Dean Chris' office in Platt Campus Center (first office on the right side of Platt Courtyard).



OFFICE OF CAREER SERVICES

The Office of Career Services (OCS) is dedicated to helping students develop, explore and secure their post-graduate goals. Through an array of resources, services and programs, OCS educates students about various career options, facilitates interactions between students and employers, and prepares students to obtain career-related opportunities, including internships, jobs, graduate school and research positions as well as gap-year opportunities.

What services and programs does OCS offer?

The services offered by OCS include helping students make decisions about majors, learning how to write a resume or cover letter, finding summer research and/or internships and jobs, preparing for a job interview, writing a personal statement and much more. All program opportunities, including special first-year programs, internship information, interview preparation and summer research information, can be found at hmc.edu/career-services/students.

Where is the OCS located, and how do I see a counselor?

OCS is located on the west side of Platt Campus Center behind the Registrar's Office. Students may schedule an appointment with one of the three counselors using the Handshake system or by stopping by OCS during drop-in hours (check the website for times). Students can also call 909.621.8091 or email career_services@hmc.edu.





OFFICE OF COMMUNITY ENGAGEMENT

The Office of Community Engagement (OCE) works collectively with our campus and the broader community to educate and empower one another to make meaningful contributions to society. This is achieved by facilitating dialogue, sharing expertise and building capacity.

What services and programs does OCE offer?

From tutoring elementary school children to working with senior citizens and everything in between, OCE can help you find exciting opportunities that allow you to develop skills and find your passion. If you have project ideas, OCE can assist you with making your vision a reality. And, through our training opportunities, you can learn more about ethical and effective community and civic engagement.

How can I get connected to OCE?

Ready to get involved? Interested in learning more? We encourage you to visit OCE anytime (Platt Campus Center, east, across from the music rooms). Send an email (dladezma@hmc.edu, ggamiz@hmc.edu) or find information and resources online at hmc.edu/community-engagement.



OFFICE OF HEALTH AND WELLNESS

The Office of Health and Wellness (OHW) promotes balanced lifestyles and student success through the eight dimensions of wellness: emotional, occupational, social, intellectual, spiritual, physical, multicultural and environmental. The mission of OHW is to support and co-educate students as they strive to find and maintain their work-life balance and to provide them with the resources needed to thrive as healthy ethical leaders serving society.

Rae Chresfield (associate dean for health and wellness) and Michelle Harrison (assistant dean for health and wellness) are available to provide support and consultation on a wide range of topics, including wellness and mental health. If you have any questions, comments and/or suggestions, please contact HMC Wellness at wellness@g.hmc.edu.

What services and programs does OHW Offer?

OHW conducts programming and services that aim to raise awareness about wellness, work-life balance and overall health. The OHW deans provide support and advocacy to students in need, case management and help connecting with a mental health provider. *Please note that OHW deans are not therapists and are not completely confidential resources.* For more information about the programs and services that OHW provides, visit hmc.edu/student-life/health-wellness.

How can I get in touch with someone in OHW?

You can email wellness@g.hmc.edu or stop by OHW offices located in the Platt Campus Center on the north side of the Platt Living Room. You may make appointments directly on the deans' calendars. Make an appointment on Dean Rae's calendar at tinyurl.com/y9u8ljuu. Make an appointment with Dean Michelle at tinyurl.com/michelleharrisonconsultations.





OFFICE OF INSTITUTIONAL DIVERSITY

The Office of Institutional Diversity (OID) serves as the hub of campus diversity and social justice education and as an additional resource for students, faculty and staff. OID aims to offer students, faculty and staff the skills, training and space for dialogue to serve as allies to one another on the path to a socially just and equitable society. OID ultimately wants to empower the campus community to take action on the issues that matter to them, guided by a social justice framework.

What services and programs does OID offer?

The OID programming model includes speakers, educational series, events, trainings and community-specific projects. OID offers weekly learning opportunities, projects geared toward first-generation and/or low-income students and international students, a peer-to-peer social justice education program as well as a multi-week, intercultural competence and communication seminar series.

How can I get connected to OID?

Stop by and chat with an OID staff member by coming to Platt Campus Center (north side of living room). Additionally, resources and more information about the programs and services offered by OID can be found at hmc.edu/diversity.



OFFICE OF RESIDENTIAL LIFE

Harvey Mudd College is a residential campus where students learn together inside and outside of the classroom. Ninety-nine percent of students live on campus all four years, creating an energetic, supportive community. The Office of Residential Life (ORL), along with proctors and mentors, works to foster a diverse and collaborative residential environment where community members share in intellectual exchanges, broaden their personal understanding of themselves and contribute responsibly to the development of their community.

What services and programs does ORL offer?

ORL offers a variety of programs and social experiences designed to educate ethical leaders committed to the well-being of society. For this reason, all proctor and mentor programs have, at their core, ethics, care and/or leadership. Proctors and mentors also offer community building activities designed to provide enjoyable social interactions among dorm residents. Proctors are trained to provide mediation services for the purpose of conflict resolution and also provide a wide variety of interpersonal support. Proctors serve as the first point of contact for students who are struggling or need to be connected to resources.

How can I get connected to ORL?

Stop by Platt Campus Center to chat with Dean Leslie if you have questions or concerns related to your housing. Proctors are available 24/7 to respond to emergencies and can be reached at 909.717.7183. More information about residential life can be found at hmc.edu/student-life/residential-life.



WELLNESS SUPPORT

Harvey Mudd has many options to help support you. Resources are listed below, and you are encouraged to seek care from whomever you feel most comfortable.

Who can I talk to if I am having an issue?

Proctors – Proctors are trained in crisis intervention, CPR, first aid, student support, conflict mediation, diversity and multiculturalism, event programming, fire safety and disaster preparedness. Proctors are on call 24/7 to respond to emergency situations and to support students.

Mentors – Under the supervision of their proctor/s and the professional residential life staff, mentors strive to develop a sense of community and serve as peer advisors for first years and sophomores.

PALs – The HMC Peer Academic Liaison (PAL) program offers peer-to-peer support regarding academic life and helps connect students with academic resources at HMC and beyond. Your PAL can help connect you to academic resources early and ease your fears regarding academic struggles or failures.

DSA Staff – All of the DSA staff (pictured on page 4) are available to help support you at Mudd. They are a great place to start if you have a question, if you are struggling, if you need help or if you are not sure how to navigate something. They want to see you succeed and are here to support you. More information about the role of the associate dean for academic affairs can be found in the “Academic Support” section beginning on page 20.

Associate and Assistant Deans for Academic Affairs (ADAA) – Associate Dean Lori Bassman and Assistant Dean Liz Connelly work very closely with the DSA staff to support students. They meet with students to support their academic success and serve as the primary faculty contacts when students might need extensions or adjustments to their academic plans. See the Academic Support section on page 20.

Dean on Call – Students can always reach an on-call dean 24 hours a day by calling Campus Safety (909.607.2000) and having the on-call dean paged.

Who can I talk to if I am having a mental health emergency?

A therapist is available to you by phone 24 hours a day, 365 days a year. If you are experiencing a mental health emergency, please call 909.621.8202 and ask to speak to the on-call therapist. After business hours, dial “1” to be connected.

During business hours, stop by the DSA office or call (909.621.8125). We are here to help!

After business hours/weekends, proctors are on call 24/7 and can connect you with additional resources if needed. To reach a proctor at any time, call 909.717.7183.

WELLNESS SUPPORT

Mental Health Resources

Monsour Counseling and Psychological Services (MCAPS) – MCAPS is committed to promoting psychological wellness for all students served by The Claremont Colleges. Services include brief individual counseling (goal of eight sessions), psychiatric medication management, screening for anxiety and depression, support for students with learning disabilities, groups and workshops, consultation and referrals to community clinicians and crisis intervention. 909.621.8202; services.claremont.edu/mcaps

Office of the Chaplains – The chaplains are dedicated to providing programs aimed at improving the spiritual, ethical and social aspects of life at The Claremont Colleges. Chaplains can provide pastoral and spiritual counseling to students. 909.621.8685; services.claremont.edu/chaplains

Title IX and Sexual Misconduct Resources

HMC Office of Title IX – Harvey Mudd’s Office of Title IX is committed to sex-and gender-based equity and is dedicated to providing information, resources and assistance to address, resolve and prevent all forms of sexual harassment, sexual misconduct, intimate partner violence and stalking. For more information, contact Brandon Ice, HMC Title IX coordinator, bice@hmc.edu; 909.607.3148. His office is located in room 102 in Sprague Hall. HMC’s policy on sexual misconduct is available at hmc.edu/student-life/title-ix-sexual-misconduct.

The Mudd Advocates – The Harvey Mudd Advocates for Survivors of Sexual Assault is a peer-led support group that aims to support, advocate and provide resources and referrals to interventions for survivors of sexual assault on Harvey Mudd’s campus as well as within the 5C community. Send an email to advocates@g.hmc.edu to receive one-on-one support.

The EmPOWER Center – As the violence prevention and advocacy center of The Claremont Colleges, EmPOWER Center works collaboratively to provide holistic, confidential support to all students impacted in any way by sexual violence, dating/domestic violence or stalking. The EmPOWER Center is located on Dartmouth Ave. between 10th St. and 11th St. 909.607.0690; 7csexualmisconductresources.claremont.edu.

What is the Care Team?

The Care Team consists of the associate dean for academic affairs, the vice president for student affairs/dean of students, the assistant vice president for student affairs, the associate dean for health and wellness, the assistant dean for health and wellness, and a representative from MCAPS. The team exists as a resource to the HMC community to promote and maintain student health and wellbeing by identifying and assisting struggling students. The Care Team strives to help students become more connected to resources, some of which may include mental health care, safety intervention and academic support. If you are concerned about a student, we encourage you to notify the HMC Care Team by making a referral via the Mudders Care for Mudders at hmc.edu/student-life/home/mudders-care-for-mudders.

RESOURCES

What mentoring programs are available to me?

The Office of Institutional Diversity (OID) offers three mentoring programs. The Project Decode First-Year Guides program is designed to match first-year, low-income and/or first-generation students with supportive, trained, upperclass first-gen/low-income guides. The Project 196+ Global Guides Group is designed to match first-year international students with supportive, trained, upperclass international guides. Mudders Mentoring Mudders matches sophomores with staff, faculty and alumni mentors in a supportive relationship designed to last through the student's senior year. For more information about connecting with a mentoring program, stop by the OID center in Platt Campus Center.

What HMC student clubs and organizations are available?

HMC is home to nearly 60 clubs and organizations that provide a robust and supportive community to Mudders. Students seeking interactions that are athletic, religious, literary, artistic, social, political or simply frivolous in nature are likely to find a group that matches their interest. Many students find that the number of co-curricular activities that interests them far exceeds their spare time. Most student groups are always looking for new members.

ASHMC

ASHMC stands for Associated Students of Harvey Mudd College. Every dues-paying student at Harvey Mudd College is a member of ASHMC, able to take advantage of all ASHMC-sponsored extracurricular and social events as well as participate in many facets of student governance. ASHMC oversees many chartered clubs and organizations, which can be found athmc.edu/ashmc/chartered-clubs.

OID-Supported Clubs and Organizations

API-SPAM

(Asian Pacific Islander Sponsor Program at Mudd) is a peer mentoring program for incoming HMC first years. API-SPAM seeks to provide a solid and diverse foundation of social, political and emotional support for first-year and transfer students, especially those who identify as API.

BLAM

Black Lives and Allies at Mudd is a community and celebration for those of African descent and a space for education and ally building.

EPAIC

Exploring Pan-Asian Identity and Culture is an HMC club dedicated to spreading awareness about Pan-Asian challenges.

PRISM

People Respecting Identities and Sexualities at Mudd is HMC's queer-straight alliance. PRISM meetings provide a comfortable gathering place for lesbian, gay, bisexual, transgender, gender non-conforming, queer, questioning and straight students, faculty and staff to meet and discuss the LGBT experience here.

RESOURCES

SACNAS

Society for the Advancement of Chicanos and Native Americans in STEM is an inclusive organization dedicated to fostering the success of Chicanos/Hispanics and Native Americans in attaining advanced degrees, careers and positions of leadership in STEM.

SPLS

Society of Professional Latinos in STEMS empowers Latinos at Harvey Mudd College and promotes the formation of a strong community.

THEY/THEM

THEY/THEM is an acronym that stands for "Trans Home for Everyone (and You!) That Helps Every Mudder." The club is oriented toward trans, non-binary, agender, genderqueer, gender non-conforming, otherwise gender diverse and gender questioning students. THEY/THEM works to provide space for community building, to connect students to resources and to advocate on behalf of all Mudders without cis privilege.

What 7C resources are at my disposal?

Asian American Resource Center, Smith Campus Center

170 E. Sixth Street, 909.621.8639;

pomona.edu/administration/asian-american-resource-center

Pomona College's Asian American Resource Center provides programs and services for Pomona's Asian American students and their guests. Established in 1991, the center offers various forms of assistance for students. It also organizes and sponsors cultural and educational programs.

Office of Black Student Affairs (OBSA)

139 E. Seventh Street, 909.607.3669; services.claremont.edu/obsa

The Office of Black Student Affairs addresses the educational needs of students of African descent. The office, through its cultural programs and academic services, seeks to create a supportive environment for students that will help them attain their undergraduate and graduate degrees. OBSA also hopes to help students develop emotional autonomy, coping skills, feelings of self-worth and independence, a positive ethnic identity, mature relationships with peers, appropriate educational plans, mature career paths and a responsible lifestyle. OBSA is committed to diversity. All of its programs and services are open to all students of The Claremont Colleges. It sponsors numerous activities, which include the New Students Retreat, Black History Month programs, leadership training, cross cultural programs, speaker series, poetry readings and other programs to enhance students' interpersonal skills.

RESOURCES

Campus Safety, Pendleton Building

150 E. Eighth Street, 909.621.8170; services.claremont.edu/campus-safety
Emergency 909.607.2000

Campus Safety is responsible for maintaining security and safety for The Claremont Colleges community and for continually educating the community on safety awareness. Campus Safety also offers its services to all 5-College events. Other responsibilities include patrolling, traffic enforcement and vehicle registration. Sergeant Eric Chapman is the College's liaison officer. He can be reached at eric_chapman@cuc.claremont.edu.

Office of the Chaplains, McAlister Center

919 N. Columbia, 909.621.8685; services.claremont.edu/chaplains

The Claremont Colleges are served by the Interfaith Chaplains, who represent, coordinate and direct the programs of the McAlister Center for Religious Activities. Chaplains serve as confidential emotional healers, spiritual counselors, and provide ethical leadership to religious and non-religious students. A Protestant chaplain, Catholic priest, Imam (Muslim Chaplain) and Rabbi serve the five undergraduate colleges and the two graduate schools full-time. The McAlister Center sponsors a full schedule of worship services and a wide range of events and programs under the sponsorship of the Buddhist, Catholic, Christian Science, Hindu, Interdenominational Christian, Jewish, Latter Day Saints, Muslim and Zen Meditation groups, as well as other on-campus religious and spiritual groups. The chaplains maintain liaison with religious institutions and social service agencies in the surrounding communities, and have a Community Service Coordinator that link students to university-wide volunteer activities and local community service organizations.

Chicano Latino Student Affairs Center (CLSA), Tranquada Center

757 N. College Way, 909.621.8044; services.claremont.edu/clsa

The CLSA serves as the center for Chicano academic and social activities for The Claremont Colleges and offers academic and personal services, such as counseling, advising, career planning, freshman orientation and cultural activities. The CLSA is a 5-College organization providing interested students with the opportunity to familiarize themselves with the depth and breadth of Chicano/Latino culture. CLSA specifically strives to encourage enrollment of Chicano students, provide support services and promote unity, pride and diversity within The Claremont Colleges community.

Student Disability Resource Center (SDRC), Tranquada Center

757 N. College Way, 909.607.7419; services.claremont.edu/sdrc

The Student Disability Resource Center is the centralized resource center for support for students with disabilities across the 7C campus communities. The SDRC works closely with the disability coordinators on each campus to ensure that students receive academic support services and accommodations to empower them to achieve their academic goals, while ensuring equitable treatment and access to all 7C programs and activities.

RESOURCES

EmPOWER Center: 7C Sexual Assault Resource Center

1030 Dartmouth Ave, 909.607.0690; 7csexualmisconductresources.claremont.edu

The EmPOWER Center's mission is to create a culture where all members of The Claremont Colleges respect and look out for each other, and where students impacted by sexual violence, dating/domestic violence and stalking receive holistic support and care. The center provides free, confidential advocacy, counseling and support to 7C students impacted by serial violence, dating/domestic violence and stalking. The center works collaboratively with students, staff, faculty and community partners to build awareness and sensitivity and provide educational programs to the 7C community. The EmPOWER Center welcomes all gender identities and expressions, sexual orientations, ages, abilities, ethnic and racial identities, religious affiliations, cultural identities and immigration statuses. It is an open and affirming space for all.

Student Health Services (SHS), Tranquada Center

757 N. College Way, 909.621.8222; services.claremont.edu/shs

SHS is the primary outpatient care center for The Claremont Colleges community. It is open during the academic year, Monday through Friday from 8 a.m. to 5 p.m. Telephone lines open at 8 a.m. Scheduled appointments are free for students. There is a \$20 charge for non-scheduled appointments. Students are responsible for minimal charges related to prescriptions, lab work and supplies but do not have to pay at the time of service. Some of the services provided at SHS include stitches, immunizations, physical exams, STI tests and treatment, confidential HIV testing and counseling, pregnancy tests, birth control options and allergy injections. All students must have a health history and entrance physical examination on file to use the services at SHS. All information held at Student Health Services is confidential.

Health Education Outreach (HEO) Tranquada Center

757 N. College Way, 909.607.3602; services.claremont.edu/heo

HEO is open Monday through Friday from 10 a.m. to 5 p.m., except for Wednesdays (10 a.m. to 7:30 p.m.). HEO provides leadership in health education programming and serves as a resource for information on health and wellness. Services offered by HEO include CPR and first-aid courses for physical education credit; free and anonymous on-campus HIV testing during the semester; health books, periodicals, pamphlets and videos; referrals to local and national information and help lines; and free condoms. A vending machine that sells the emergency contraceptive Plan B is available on the second floor of Pomona College's Walker Hall Lounge in the Wellness Room.

International Place (I-Place), Heggblade Student Center

400 E. Ninth Street, 909.607.4571; iplace.claremont.edu

International Place is a 5-College student center comprising a network of students, faculty, staff and community people. I-Place is located on the CMC campus with a lounge that is open weekdays from 9 a.m. to 5 p.m. Students are encouraged to drop by any time for conversation or company.

RESOURCES

Monsour Counseling and Psychological Services, Tranquada Center

757 N. College Way, 909.621.8202; services.claremont.edu/mcaps

The center is open from 8 a.m. to 5 p.m., Monday through Friday, during the academic year. The staff, made up of five psychologists, five therapists and three postdoctoral therapists and three psychiatrists, provides therapeutic and preventive education services for problems relating to or caused by depression, anxiety and stress, interpersonal relationships, sexuality, lack of motivation, procrastination, eating disorders, drugs or alcohol, cultural or racial issues and learning disabilities. Services include short-term individual therapy, couples' therapy, stress management, theme-focused therapy groups, short-term structured groups and consultation services for those concerned about the emotional well-being of a friend. Counseling staff also conduct workshops and presentations on a variety of topics. There are no service costs or fees.

Queer Resource Center (QRC), Walton Commons

395 E. Sixth Street, 909.607.1817; pomona.edu/administration/qrc

The QRC provides outreach and resources to gay, lesbian, bisexual, transgender, queer and questioning students of The Claremont Colleges. It has a library of books and information regarding resources in the L.A. area and beyond. Its services include bringing guest speakers to campus, showing films and organizing events concerning gay, lesbian, transgender and bisexual issues. The QRC is staffed daily, especially in the evenings. Everyone is welcome.

Funding available to students

Wellness Fund – Students can be reimbursed up to \$250 per academic year to assist with copays, transportation, medication, testing and other mental health-related services. Reimbursements are processed by Kim Nykanen in the DSA Office. Wellness Fund requests can be approved by any DSA dean.

Food for the Soul Fund – The Food for the Soul Fund is designed to build community outside of the classroom between students of color and staff or faculty of color. Students can invite a staff or faculty member out to lunch or dinner to connect and build relationships. To access the fund, contact OID in advance for approval and funds.

Community Engagement – A number of funded programs for service, internships and fellowships are offered through the Office of Community Engagement. For information about funded opportunities, visit <http://bit.ly/FundedOpsCE>

Leonard Fund – Mr. and Mrs. Mark G. Leonard P93 established this fund to support small-scale, student-faculty interaction in a mealtime setting. Students wishing to utilize the fund can find more information at hmc.edu/dean-of-faculty/academic-affairs/faculty.

RESOURCES

Transportation

Become an approved driver – If you would like to get approved to borrow and drive a College vehicle, you'll need to bring a valid driver's license to Evelyn Real or Kim Nykanen in the DSA office. You will be instructed to fill out a background check authorization form, and DSA will keep a copy of your driver's license on file.

Reserve a College vehicle – Students may reserve College vehicles (48 hours in advance) by going to the Facilities and Maintenance page on the HMC website. Students wishing to borrow a College vehicle will be asked to provide a budget code for the club, organization, office or department they are using the vehicle for. Students can also borrow College vehicles for health-related needs but not for general personal needs.

Vehicle reservation instructions – Select Room Request-EMS and login with your HMC credentials. Next, hover over Submit a Request and then select HMC/DSA Vehicles. Fill out the When and Where box on the left side of the page. Once you select Find Space, you can select the DSA van or other vehicles available through Facilities and Maintenance (F&M). If you reserve the DSA van, come to the DSA office the day of your trip to receive the van binder, key and instructions.

Please note that if a vehicle reservation begins after 5 p.m., you must pick up the vehicle binder before offices close at 5 p.m. If your reservation extends over the weekend, you will be contacted with instructions.

Other local transportation options

Ridesharing services: One of the fantastic ways the Mudd community supports each other is through willing students who will let you borrow their car or give you a ride. In addition to your awesome Mudd friends, Uber and Lyft are available in the Claremont area.

Cab services: Students can book a Super Shuttle (supershuttle.com/) or a cab (claremonttaxicabs.com).

Metrolink: Metrolink is a commuter rail system that connects Los Angeles to its nearby suburbs. Mudders can access the Metrolink at the Claremont station (200 W. 1st Street in the Claremont Village) to visit the surrounding area and to get to LAX via the FlyAway shuttle bus. Ticket vending machines are located on the platform just east of the depot building.

Zipcars: Students can also sign up for a discounted Zipcar membership (zipcar.com). Zipcar is a car-sharing company that allows drivers, who pay a yearly fee, to rent from their fleet of vehicles. At the Claremont Colleges, Zipcar allows Mudders to sign up for an annual fee of \$15. Once they verify your driving record and you pay the annual fee, you can reserve cars for \$7.50+ an hour or \$77 a day. A membership application and map of zipcars located at The Claremont Colleges are available at www.zipcar.com.

ACADEMIC SUPPORT

I am a student with a disability. How do I receive accommodations?

Harvey Mudd College is committed to providing equal learning and working opportunities for students with disabilities. The 5C Office of Disability Resources is committed to offering support to all students as they engage in the rigorous, fast-paced curriculum. Partnering with the 5C Student Disability Resource Center (SDRC), and with the collaboration and support of the campus community, the Office of Disability Resources facilitates full access to courses, facilities, programs and services through reasonable accommodations, consultation and technical assistance.

Routinely Offered Services

- extended time on exams
- distraction-reduced testing environment
- assistive technology
- note takers
- printed material in alternate format
- recording during lectures
- housing accommodations

Contact the Office of Disability Resources (ability@hmc.edu) or visit hmc.edu/student-life/disability-resources for more information about accommodations.

Who are the associate and assistant deans for academic affairs, and what do they do?

Dean Lori Bassman is the associate dean for academic affairs (ADAA) and her office is located in the Platt Campus Center (the first office on the left in the Hotchkiss Suite). The ADAA is a resource for students in need of guidance and academic support. Dean Bassman meets one-on-one with students, monitor academic workload and progress (especially for the College Core), coordinate the First-Year Advising Program and reviews and approves student overloads and incompletes. The associate dean for academic affairs also has the discretion to connect students with tutors if they are falling behind academically. Dean Liz Connelly is the new assistant dean for academic affairs and supports students in collaboration with Dean Bassman.

I am struggling with academics due to an emergency or incident. What should I do?

Students in need of temporary support or extensions should contact the ADAA to explain their situation and describe what academic adjustments they need. The ADAA will meet with students to help them formulate an academic plan and will contact professors on behalf of the student without disclosing personal details about their situation.

What do I do when I get sick?

Students should visit Student Health Services (SHS) at the Tranquada Center when they are sick (see page 17) to receive basic healthcare treatment. Scheduled appointments made in advance are free; walk-in appointments are \$15. Some professors ask for a note from a healthcare provider or from the ADAA when students miss class. If a student is unable to attend class for an extended period of time due to illness or injury, they should communicate with the ADAA as soon as possible to formulate an academic plan and to make arrangements with their professors.

REPORTING

Campus Safety – The Campus Safety staff patrols the campuses, responds to emergencies, reports and refers suspicious circumstances, maintains crime records and promotes crime prevention. If you have an emergency and you are on campus, call 911 or dial Campus Safety, 909.607.2000.

LiveSafe – LiveSafe is a smartphone app that helps members of The Claremont Colleges find resources and information as well as communicate suspicious or hazardous activities to Campus Safety.

- Download the free LiveSafe app from the App Store or Google Play.
- Once you have downloaded, select Harvey Mudd College.
- Fill out all fields under the user profile, and add emergency contacts.
- Allow “Push Notifications” to be enabled in your settings. Campus Safety will also send alerts through SMS and email. Turn location services on. Police rely on GPS data to better serve and protect you. When you report an incident or make a call, police will know exactly where you are so they can respond quickly and accordingly.

Mudd Alert – The Harvey Mudd College mass notification system, Mudd Alert, provides rapid emergency notification to the Harvey Mudd community during crucial emergency situations, such as severe environmental conditions, earthquakes, acts of unexpected violence on campus or other circumstances that call for immediate notification or action. During an emergency, Mudd Alert messages will contain real-time updates, important information or other instructions. To receive a Mudd Alert message on a cell phone and/or a home phone, sign up using the Mudd Alert registration form located at hmc.edu/emergency-preparedness/mudd-alert.

On-call Proctors & DSA Staff – Proctors are on call 24/7 and handle emergency situations, student conflicts and peer counseling and advising. Proctors can be reached via the proctor on-call number at 909.717.7183. Professional live-in DSA staff are also on call 24/7 to assist proctors with emergencies. On-call DSA staff can be reached through the proctor on call or Campus Safety.

Mudders Care for Mudders

If you are concerned about a student, we encourage you to notify the HMC Care Team by making a referral via the Mudders Care for Mudders form available at hmc.edu/student-life/home/mudders-care-for-mudders/

What should I report?

A notification can be submitted about any concerning behavior that a student exhibits. Common concerns include:

- Any significant change in behavior (e.g., social withdrawal, not leaving dorm room)
- General mental health (e.g., depression and anxiety)
- Personal or community safety
- Erratic, disruptive or disturbing behavior
- Substance abuse or misuse

REPORTING

Title IX and Sexual Misconduct

Harvey Mudd College strives to maintain an environment for students, faculty and staff that is free of sex- and gender-based discrimination, sexual harassment and sexual violence. All members of the College community should be aware that the College is prepared to take prompt remedial action to prevent, stop and address such behavior and remedy its effects.

To access Harvey Mudd's Sexual Misconduct and Complaint Resolution Policy, Support Guide and resources information, visit hmc.edu/student-life/title-ix-sexual-misconduct.

If you have questions or would like to talk to someone, please contact Title IX Coordinator Brandon Ice at bice@hmc.edu or 909.607.3148.

What is the Clery Act?

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act) requires institutions of higher education to provide information on campus crime statistics and their security policies. The Clery Act is intended to encourage the reporting and collection of accurate campus crime data in order to promote awareness and enhance campus safety. Harvey Mudd College's Annual Fire Safety and Security Report is emailed to the community each fall and can always be accessed at hmc.edu/student-life/residential-life/safety-at-hmc/annual-fire-safety-and-security-report.

REPORTING

Honor Code

"All members of ASHMC are responsible for maintaining their integrity and the integrity of the College community in all academic matters and in all affairs concerning the community." –ASHMC Constitution

Every HMC dues-paying student is a member of Associated Students of Harvey Mudd College (ASHMC). ASHMC members are bound by the Harvey Mudd College Honor Code and are expected to maintain proper conduct at all times in both academic and extracurricular activities. All College policies are detailed in the Student Handbook, which can be found online at hmc.edu/student-life/student-handbook.

Standards of Conduct

Harvey Mudd College is an inclusive community of faculty, staff and students. Students entering the community are assumed to have an earnest purpose. Diligent pursuit of this purpose is enhanced by standards of conduct agreed upon by the community. These standards are:

1. Thoughtful respect for the rights of others;
2. Honesty and integrity in both academic and personal matters;
3. Responsible behavior both on and off campus;
4. Appropriate use of campus buildings and equipment, and;
5. Compliance with College regulations and policies.

Reporting Violations of the Honor Code

1. Any member of ASHMC who commits an Honor Code violation shall self-report to one of the student conduct chairs. By doing so, they agree that they have committed the act for which they are self-reporting and that the act is a violation of the Honor Code.
2. Any member of the Harvey Mudd community who observes an Honor Code violation shall report the violation to one of the student conduct chairs stating the offense and the names of all parties involved.
3. If a student conduct chair is advised that a person (or group of people) has committed a violation and there is no complainant, that chair shall encourage the reporting party to either act as a complainant or to tell the involved person(s) to self-report. It is not the responsibility of the student conduct chairs or the Honor Board to elicit self-reports from members of the student body.



Harvey Mudd College

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hmc.edu

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