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Message From the Division of Student Affairs

For most students, attending Harvey Mudd College is a time of exploring and testing, a time for personal development as well as vocational delineation. Harvey Mudd College seeks to encourage its students to attain autonomy and adult responsibility. Much of the value of higher education is in the opportunity new students have to find themselves on their own terms.

Perhaps our best advice is to encourage you, as parents, to foster personal autonomy and independence in your son or daughter and to understand his or her anxieties related to a new educational setting. We look forward to working with you, and we hope that you will maintain an active interest in Harvey Mudd both during and after your student’s tenure here.

We’ve created this handbook to answer the most pressing questions we receive from parents. For your convenience, we’ve provided links so that you can access information online as well. We hope that you will enjoy this handbook and that the information is interesting and useful.

Student Affairs Staff
Key Resources

Harvey Mudd College offices are open from 8 a.m. to 5 p.m. Students may receive and send faxes to 909.621.8494.

If, in an emergency, you have difficulty reaching a student, please call the student affairs office at 909.621.8125 (between 8 a.m. and 5 p.m.). If you have an extreme emergency after hours, please contact Campus Safety at 909.607.2000.

Division of Student Affairs, Platt Campus Center, 909.621.8125
Jon Jacobsen, interim vice president for student affairs
Leslie Hughes, interim dean of students and Title IX coordinator

Office of Institutional Diversity (OID), Platt Campus Center, 909.607.3470
Sumun Pendakur, associate dean for institutional diversity
Angelica Ibarra, assistant dean for institutional diversity

Residential Life Office, Platt Campus Center, 909.621.8794
Michael Edwards, assistant dean for residential life

Office of Career Services (OCS), Platt Campus Center, 909.621.8091
Judy Fisher, director of career services

Office of Health and Wellness, Platt Campus Center, 909.607.4101
Dr. Qutayba Abdullatif (Dean Q), associate dean for student health and wellness
Michelle Harrison, coordinator of wellness programs

Office of Community Engagement (CE), Platt Campus Center, 909.607.4575
Gabriela Gamiz, director for community engagement
Brian Gray, assistant director for community engagement and Homework Hotline coordinator

Office of Student Activities & Linde Activities Center (LAC) 909.607.1479
Chris Sundberg, associate dean for student activities
Nikki Ayers, associate director of student activities
Michael Ottenad, graduate assistant, student activities

Parent Relations Office, Kingston Hall, 909.621.8436
The Office of Alumni and Parent Relations helps parents become active members of the Harvey Mudd College community.

Jennifer Green, director of alumni and parent relations
Angelica Pfeiffer, associate director of alumni and parent relations
Jessica Berger, associate director of development
Other Administrative Offices

President, Maria Klawe 909.621.8121 klawe@hmc.edu
Dean of the Faculty, Jeff Groves 909.621.8122 dean_of_faculty@hmc.edu
Academic Affairs, Robert Cave 909.621.8772 robert_cave@hmc.edu
Student Accounts, Patricia Wang 909.621.8107 student_accounts@hmc.edu
Office of Financial Aid, Gilma Lopez 909.621.8055 financial_aid@hmc.edu
Student Health Services 909.621.8222 shsrecords@cuc.claremont.edu
Office of Business Affairs 909.607.2889 treasurer@hmc.edu
Facilities and Maintenance 909.621.8226 facilities@hmc.edu
Dining Services 909.607.2675 dining_services@hmc.edu
Mailroom 909.621.8200 mailroom@hmc.edu
Office of Admission 909.621.8011 admission@hmc.edu
Office of the Registrar, Mark Ashley 909.621.8090 registrar@hmc.edu
Office of College Advancement 844.448.3462 development@hmc.edu
Communications and Marketing 909.607.9298 communications@hmc.edu

HMC Academic Support and Special Programs

Academic Excellence 909.607.3626 menefee@hmc.edu
Accessibility Resources 909.607.7916 ability@hmc.edu
Writing Center 909.607.3626 writing_center@hmc.edu
Study Abroad 909.607.3993 studyabroad@hmc.edu
Community Engagement 909.607.4575 ggamiz@hmc.edu

HMC Academic Department Offices

Department of Biology 909.621.8561 biology@hmc.edu
Department of Chemistry 909.621.8092 chemistry@hmc.edu
Computer Science Department 909.621.8225 jgreene@cs.hmc.edu
Department of Engineering 909.621.8019 engineering@hmc.edu
Department of Humanities, Social Sciences, and the Arts (HSA) 909.621.8022 dlaird@hmc.edu
Department of Mathematics 909.621.8023 info@math.hmc.edu
Department of Physics 909.621.8024 morrison@hmc.edu

Claremont University Consortium Resources

Asian-American Resource Center 909.621.8639 iosefa.aina@pomona.edu
Campus Safety 909.621.8170 dispatch@cuc.claremont.edu
Chicano Latino Student Affairs Center (CLSA) 909.621.8044 clsa@cuc.claremont.edu
Queer Resource Center (QRC) 909.607.1817 adriana.dibartolo@pomona.edu
Office of Black Student Affairs (OBSA) 909.607.3669 OBSA-l@cuc.claremont.edu
Monsour Counseling and Psychological Services 909.621.8202
After-hours emergency 909.607.2000
Health Education Outreach 909.607.3602 whitney_tawney@cuc.claremont.edu
Student Disability Resource Center (SDRC) 909.607.9331 sdrc@cuc.claremont.edu
International Place (I-Place) 909.607.4571 ipoffice@cmc.edu
Chaplains of the Claremont Colleges 909.621.8685 dawn_bunch@cuc.claremont.edu
What online resources does Harvey Mudd College have for parents?

Parents Office web page: hmc.edu/parents/

Harvey Mudd social media:

- Harvey Mudd College Facebook: facebook.com/harvymuddcollege
- Parents Facebook page: facebook.com/groups/hmcfam2015/
- Admitted Families Facebook page: hmc.edu/admission/admitted/admitted-families/
- Harvey Mudd YouTube: youtube.com/user/HarveyMuddCollege
- Harvey Mudd Flickr: flickr.com/photos/harvey-mudd-college/
- Harvey Mudd College news and campus events: hmc.edu/about-hmc/news-events/

Monthly Parent and Family e-newsletter. If we have your email, you should be receiving the monthly e-newsletter, a compilation of the College’s latest news and events. If you are not receiving the e-newsletter and would like to, please email parents@hmc.edu or update your information at hmc.edu/parents/parent-information-update-form/. Families should consider submitting email addresses for each parent.

Parents-I email list. The College maintains this email list to keep parents informed of pertinent campus news. To subscribe to this list, email parents@hmc.edu. In the subject line, type “subscribe Parents-Announce-L”. In the body, type both your and your student’s names and your student’s class year.

Yahoo Chat Group “hmcparents”: groups.yahoo.com/neo/groups/hmcparents/ info. Meet other Harvey Mudd parents and discuss College-related issues. Parent volunteers run the group, monitor information and share important issues and questions with College staff.

Parent Resource Questionnaire: Volunteer for parent activities by filling out the form at hmc.edu/parents/parent-resource-questionnaire/

Parent Leadership Council: hmc.edu/parents/parent-leadership-council/. Find information about upcoming events, helpful resources and ways to get involved and support the College.

For information related to parent engagement, please contact Angelica Pfeiffer, associate director of alumni and parent relations, at apfeiffer@hmc.edu or 909.621.8334, or Jessica Berger, associate director of development, at jberger@hmc.edu or 909.607.0877.
<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aug. 26, Wednesday</td>
<td>Residence halls open for new students; orientation begins</td>
</tr>
<tr>
<td>Aug. 30, Sunday</td>
<td>Residence halls open for returning students; first meal—brunch</td>
</tr>
<tr>
<td>Sept. 1, Tuesday</td>
<td>First day of fall semester classes; Convocation 11 a.m.</td>
</tr>
<tr>
<td>Sept. 7, Monday</td>
<td>Labor Day – most offices closed, classes in session</td>
</tr>
<tr>
<td>Sept. 14, Monday</td>
<td>Last day to add full semester and first half semester courses (by 5 p.m.)</td>
</tr>
<tr>
<td>Oct. 2, Friday</td>
<td>Last day to drop first half semester courses; Last day to declare first half semester courses Pass/Fail (by 5 p.m.)</td>
</tr>
<tr>
<td>Oct. 16, Friday</td>
<td>Fall break begins after last class; first half semester courses end</td>
</tr>
<tr>
<td>Oct. 21, Wednesday</td>
<td>Fall break ends 8 a.m.; second half semester courses begin</td>
</tr>
<tr>
<td>Oct. 22, Thursday</td>
<td>Last day to drop full semester courses (by 5 p.m.)</td>
</tr>
<tr>
<td>Nov. 4, Wednesday</td>
<td>Last day to add second half semester courses (by 5 p.m.)</td>
</tr>
<tr>
<td>Nov. 17-20, Tuesday-Friday</td>
<td>Pre-registration for spring 2016</td>
</tr>
<tr>
<td>Nov. 20, Friday</td>
<td>Last day to withdraw full semester courses with a grade of “W”. Last day to drop second half semester courses; Last day to declare full semester course and second half semester courses Pass/Fail (by 5 p.m.)</td>
</tr>
<tr>
<td>Nov. 25, Wednesday</td>
<td>Thanksgiving recess begins after last class</td>
</tr>
<tr>
<td>Nov. 30, Monday</td>
<td>Thanksgiving recess ends 8 a.m.</td>
</tr>
<tr>
<td>Dec. 11, Friday</td>
<td>Last day of HMC, CMC and Pitzer classes (Pomona and Scripps classes end Dec. 9)</td>
</tr>
<tr>
<td>Dec. 14, Monday</td>
<td>Final examinations begin</td>
</tr>
<tr>
<td>Dec. 18, Friday</td>
<td>Final examinations end; last meal—lunch</td>
</tr>
<tr>
<td>Dec. 19, Saturday</td>
<td>Residence halls close 8 a.m.</td>
</tr>
<tr>
<td>Dec. 24, Thursday</td>
<td>Grades due to registrar by 5 p.m.</td>
</tr>
<tr>
<td>Jan. 4, Monday</td>
<td>Fall grades viewable on the portal</td>
</tr>
</tbody>
</table>
### HARVEY MUDD COLLEGE SECOND SEMESTER: SPRING 2016

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jan. 17, Sunday</td>
<td>Residence halls open 8 a.m. for all students</td>
</tr>
<tr>
<td>Jan. 18, Monday</td>
<td>Martin Luther King Day, offices closed; first meal—brunch</td>
</tr>
<tr>
<td>Jan. 19, Tuesday</td>
<td>First day of spring semester classes</td>
</tr>
<tr>
<td>Feb. 1, Monday</td>
<td>Last day to add full semester and first half semester courses (by 5 p.m.)</td>
</tr>
<tr>
<td>Feb. 19, Friday</td>
<td>Last day to drop first half semester courses; Last day to declare first half semester courses Pass/Fail (by 5 p.m.)</td>
</tr>
<tr>
<td>Mar. 4, Friday</td>
<td>First half semester courses end</td>
</tr>
<tr>
<td>Mar. 7, Monday</td>
<td>Second half semester courses begin</td>
</tr>
<tr>
<td>Mar. 10, Thursday</td>
<td>Last day to drop full semester courses (by 5 p.m.)</td>
</tr>
<tr>
<td>Mar. 11, Friday</td>
<td>Spring break begins after last class</td>
</tr>
<tr>
<td>Mar. 21, Monday</td>
<td>Spring break ends 8 a.m.</td>
</tr>
<tr>
<td>Mar. 25, Friday</td>
<td>Cesar Chavez Day – offices closed, no classes</td>
</tr>
<tr>
<td>Mar. 28, Monday</td>
<td>Last day to add second half semester courses (by 5 p.m.)</td>
</tr>
<tr>
<td>Apr. 15, Friday</td>
<td>Last day to withdraw full semester courses with a grade of “W”. Last day to drop second half semester courses; Last day to declare full semester course and second half semester courses Pass/Fail (by 5 p.m.)</td>
</tr>
<tr>
<td>Apr. 19-21, Tuesday–Thursday</td>
<td>Pre-registration for fall 2016</td>
</tr>
<tr>
<td>Apr. 29, Friday</td>
<td>Last day of HMC classes (CMC, Pomona, Pitzer and Scripps classes end May 4)</td>
</tr>
<tr>
<td>May 2–4, Monday–Wednesday</td>
<td>Presentation Days and Projects Day; no HMC classes</td>
</tr>
<tr>
<td>May 5–6, Thursday–Friday</td>
<td>Final exams for seniors; reading days for other students</td>
</tr>
<tr>
<td>May 9, Monday</td>
<td>Senior grades due to registrar by 9 a.m.</td>
</tr>
<tr>
<td>May 9–13, Monday–Friday</td>
<td>Final examinations</td>
</tr>
<tr>
<td>May 15, Sunday</td>
<td>Commencement at 1:30 p.m.; last meal—brunch</td>
</tr>
<tr>
<td>May 16, Monday</td>
<td>Residence halls close 8 a.m.</td>
</tr>
<tr>
<td>May 19, Thursday</td>
<td>All other grades due to registrar by noon</td>
</tr>
<tr>
<td>May 25, Wednesday</td>
<td>Spring grades viewable on the portal</td>
</tr>
</tbody>
</table>
Travel Directions

Claremont is located 35 miles east of downtown Los Angeles.

By Car
From the Los Angeles area, take the San Bernardino Freeway (I-10) east to Indian Hill Boulevard (Exit 47) and go north to Foothill Boulevard. Turn right and go one-half mile to Dartmouth Avenue, turn right, and then left on Platt Boulevard.

From Pasadena and the San Fernando Valley, take the Ventura Freeway to the Colorado Freeway (134) and the Foothill Freeway (I-210). Continue on the 210; exit Towne Avenue south. When you reach Foothill Boulevard (Route 66) turn left. Continue on Foothill approximately two miles. Turn right on Dartmouth Avenue, then left on Platt Boulevard.

From Orange County and south, take the Orange Freeway (57) north to the San Bernardino Freeway (I-10) east.

From Long Beach, take the San Gabriel River Freeway (I-605) north to the San Bernardino Freeway (I-10) east.

Airports

Ontario International Airport / Code: ONT
2500 E. Terminal Way,
Ontario, CA 91761
909.937.2700

Los Angeles International Airport / Code: LAX
1 World Way,
Los Angeles, CA 90045
855.463.5252

Long Beach Airport / Code: LGB
4100 Donald Douglas Dr.,
Long Beach, CA 90808
562.570.2600

Bob Hope Airport / Code: BUR
2627 N. Hollywood Way,
Burbank, CA 91505
818.840.8840

Local Accommodations
The College has worked with these hotels for various campus events.
Please call each directly for more information.

Courtyard by Marriott, Rancho Cucamonga/Ontario, 909.481.6476
11525 Mission Vista Dr., Rancho Cucamonga, CA 91730

DoubleTree by Hilton Hotel Claremont, 909.626.2411
555 West Foothill Blvd., Claremont, CA 91711

Embassy Suites Ontario-Airport, 909.605.0281
3663 E. Guasti Road, Ontario, CA 91761

Holiday Inn Express Hotel & Suites Ontario Airport, 909.930.5555
2280 South Haven Ave., Ontario, CA 91761

Sheraton Fairplex Hotel, 909.622.2220
601 West McKinley Ave., Pomona, CA 91768

Sheraton Ontario Airport Hotel, 909.937.8000
429 N. Vineyard Ave., Ontario, CA 91764
Academic Success

The founders of Harvey Mudd College envisioned a distinctive educational experience for the College’s students. The curriculum was designed to prepare scientists and engineers with unusual breadth in their technical education and a firm academic grounding in the humanities, social sciences and the arts. The required curriculum is divided into three components: the Common Core, the program in humanities, social sciences and the arts, and the major. Unifying all of these is an emphasis on strong oral and written communications, the development of computational skills and direct experience with a research or design project. The academic program is demanding, but the College fosters cooperation rather than competition under a successful Honor Code. To achieve the bachelor of science degree, students are required to complete satisfactorily a minimum of 128 credit hours of courses. Detailed information about the academic program can be found in the current Harvey Mudd College Catalogue (hmc.edu/registrar/academic-catalogue/).

Science is a community endeavor; students won’t do it alone. The advising system is comprehensive and includes a series of advisors to help along the way, plus academic and emotional support.

Why isn’t my child at the top of his or her class anymore?
Harvey Mudd College is an academically rigorous institution drawing the majority of its students from the top 10 percent of their graduating classes. The high ability of Harvey Mudd students can be disorienting to a student used to being the best in a less demanding or smaller setting. Some students have trouble adjusting to the fact that they are no longer the “top student.” At times, students may question their abilities or career aspirations. The student affairs staff and the proctors are well aware of this insecurity and try to create a setting where students feel free to discuss anxieties resulting from their new and sometimes unnerving experiences. The College also offers a number of tutoring and mentoring programs to assist students with their transition to Harvey Mudd.

Can I find out my student’s grades or reach out to his/her professors/advisors?
There are no advisors dedicated to answering parents’ questions. Each incoming student has an academic advisor assigned to him/her. This person will advise the student until he/she declares a major. Also, students are assigned an advisor from the Department of Humanities, Social Sciences, and the Arts who works with them until they graduate. Once students decide on a major, they will be assigned an advisor in the department of their major.

It is your student’s responsibility and choice to share his/her grades with you. The Family Educational Rights and Privacy Act (FERPA) of 1974 protects the privacy of educational records and establishes the rights of students to inspect and review their educational records. Once a student turns 18 or is attending secondary school, the rights of access to the student’s records transfer to the student. This means that all academic information regarding your college student goes directly to the student unless the student has given specific, written permission to release that information to someone else.
College parents often feel frustrated by FERPA regulations. They feel that they need, and should have, access to student information. As college parents, please remember that your students are working toward increased independence and responsibility. Allowing them to determine who receives their academic information is a part of that growing independence. Some students handle this responsibility wisely, while some may struggle with it. As with many aspects of the college experience, communication between parents and students will help the experience go smoothly for everyone.

**On-campus academic help/resources**
- Associate dean for academic affairs
- Academic Excellence
- Writing Center
- Core tutors
- Referrals to academic coaches

**What resources are available to help Harvey Mudd students find jobs and internships or complete graduate school/job applications?**
The Office of Career Services provides a wide array of services and programs for Harvey Mudd students. Read more about these at hmc.edu/career-services/. Many programs also may be helpful to students planning to attend graduate school but, typically, academic departments are the primary source of information on graduate school applications.

**Health and Wellness**

Managing common illnesses and navigating the health care system are challenges a student may face for the first time while at college. There are a variety of resources available on campus and through The Claremont Colleges consortium. Students may prepare by having these basic items on hand:
- Insurance card
- Over-the-counter pain relievers, such as Tylenol or Ibuprofen, for relief of mild pain
- Antibiotic ointment, such as Neosporin
- Sunscreen
- Over-the-counter cough syrup
- Over-the-counter nasal decongestant
- Topical anti-itch cream, such as hydrocortisone cream
- Digital thermometer
- Insect repellent
- Anti-diarrheal medication, such as Imodium or Pepto Bismol
- Antacid tablets, such as Tums
- Band-Aids
- Personal medication in container with complete prescribing information
What happens if my student gets sick?
Student Health Services (SHS) is available to all students at The Claremont Colleges. It offers free appointments as well as walk-in appointments for $10. SHS staff can perform some medical services and also offer prescription medicine. Harvey Mudd dorm proctors and mentors (residential life student staff) can provide advice and basic medical items (such as those listed on previous page).

If emergency health care services are needed, students, proctors or mentors may call Campus Safety (cuc.clairemont.edu/campussafety/) or the dean on call. If students must be taken to the hospital for any reason, the dean on call or proctor on call will accompany them to the hospital and wait with them until they are admitted. The sick/injured student will be required to call his/her family to let them know he/she was taken to the hospital.

What happens if my student gets injured and has a temporary disability?
If your student is injured, he/she can notify student affairs, which will then work to make sure that he/she is accommodated for the temporary disability per the Americans with Disabilities Act. Student affairs is in charge of disability services and will present a signed release on behalf of the student to all pertinent faculty and staff. Sometimes classes might have to be rescheduled, or the student will have to miss classes depending on the temporary disability. The associate dean for student health and wellness and associate dean for academic affairs will work together to notify faculty and staff about approved temporary accommodations. The student affairs office in Platt Campus Center has a wheelchair, electric scooter and knee scooter which can be used as needed. For more information on disability services, see: hmc.edu/student-life/disability-services/.

What are my student’s options for health insurance?
All enrolled students at Harvey Mudd are required to have health insurance, whether through their family or through The Claremont Colleges Student Health Insurance Plan (SHIP). Every student is automatically enrolled in SHIP at the beginning of each academic year; it is the student’s responsibility to opt out of this coverage by providing proof of comparable coverage by the posted deadline. Students will have to opt out of SHIP every year that they are enrolled at Harvey Mudd. The cost to access the Student Health Center is the same for either private insurance holders or those with The Claremont Colleges’ policy.

At the end of May, students will receive e-mails to their HMC addresses asking them to opt out of SHIP if they have private insurance. The deadline for waiving SHIP is June 20.

For more information on The Claremont Colleges Student Health Insurance Plan (SHIP), please see hmc.edu/student-life/orientation/deadlines/. Contact the company directly at bit.ly/CC-SHIP.
What are some on-campus student resources at Harvey Mudd College?
The Office of Health and Wellness (OHW) is part of the Division of Student Affairs at Harvey Mudd. Staff use a prevention approach based on positive psychology and aim to supplement the intervention model to mental health on campus. It is co-led by the associate dean for student health and wellness and the coordinator of wellness programs and is based on a student-led model for psychoeducational programming guided by the eight dimensions of wellness. OHW organizes and implements programming that provides students, faculty and staff with the knowledge and tools to effectively address academic, social and emotional demands and to build a culture of support for students. For a staff list, see hmc.edu/student-life/health-wellness/who-we-are/.

Harvey Mudd Health and Wellness Contacts
Dr. Qutayba Abdullatif (Dean Q)  Michelle Harrison
Associate Dean for Student Health Coordinator of Wellness Programs
and Wellness  mharrison@hmc.edu; 909.607.4101
deanq@hmc.edu; 909.607.4101

Both Dean Q and Michelle have offices in the Joseph B. Platt Campus Center. Find more information on the HMC Wellness website, hmc.edu/student-life/health-wellness/resources-for-parents/.

What resources are available to my student at The Claremont Colleges (5-C Resources) and in the local community?

CUC Student Health Services (SHS)
cuc.claremont.edu/shs/, 909.621.8222; Fax 909.621.8472
SHS is committed to promoting the physical health and wellness of all students served by The Claremont Colleges. They have a well-trained team of doctors, nurse practitioners and medical support staff who provide full-service care, including laboratory and basic imaging, dispensary and immunizations. They are an appointment-based clinic. Appointments scheduled in advance are offered at no charge to students. Labs, imaging and limited prescriptions are available at reasonable fees.
Tranquada Student Services Center, first floor, 757 College Way, Claremont, CA 91711

CUC Monsour Counseling and Psychological Services (MCAPS)
909.621.8202; Fax 909.621.8482; cuc.claremont.edu/monsour/
Monsour is committed to promoting psychological wellness for all students served by the Claremont University Consortium. Their well-trained team of psychologists, psychiatrists and postdoctoral and intern therapists offer support for a range of psychological issues in a confidential and safe environment.

Services Monsour provides:
• Brief individual counseling
• Psychiatric medication management
• Learning disabilities and attention-deficit/hyperactivity disorder (ADHD)
• Groups and workshops
• Consultation and referrals
• Crisis intervention
What are the local urgent care centers and hospitals?

**Emergency Care Centers**

- Pomona Valley Hospital Medical Center
  909.865.9500; 909.865.9600
  (emergency room)
  1798 N. Garey Ave.,
  Pomona, CA 91767
  (Garey Ave. and I-10 freeway)

- San Antonio Community Hospital
  909.985.2811; 909.920.4731
  (emergency room)
  999 San Bernardino Rd.
  Upland, CA 91786

**Urgent Care Centers**

- Pomona Valley Health Center at Claremont
  Urgent Care Center
  909.865.9977; 909.946.0166 (fax)
  1601 Monte Vista Ave., Suite 190,
  Claremont, CA 91711
  Hours: 8 a.m.–8 p.m. (Monday–Friday);
  9 a.m.–5 p.m. (Saturday, Sunday and holidays)

- Central Urgent Medical Care
  909.643.2980
  8891 N. Central Ave., Suite A,
  Montclair, CA 91763
  Hours: 1–9 p.m. (Monday–Friday);
  9 a.m.–5 p.m. (Saturday, Sunday and holidays)

What recreational opportunities will allow my student to stay active and healthy?

Harvey Mudd’s **Linde Activities Center (LAC)** hosts physical wellness programs throughout the academic year. The LAC is also the location of physical education classes run by the Claremont-Mudd-Scripps (CMS) Athletics Department. The building houses a gym, lounge, weight room, game room, computer lab and meeting rooms and is run by the associate director of student activities and student supervisors.

Harvey Mudd students can participate in many athletic and recreational opportunities. Harvey Mudd competes in the NCAA Division III SCIAC conference as a part of the **CMS Athletics Department**. CMS offers campus recreation, physical education classes, intramural sports and club sports. For more about CMS athletics, see cmsathletics.org.
How can I help my student make healthy choices regarding sex, drugs and alcohol?

College can be both exhilarating and difficult for students and their families. The transition from high school to college life usually causes some separation from familiar circles of friends, family, teachers, etc. New personal and professional relationships are formed, and the academic atmosphere adds another layer of stress to students’ lives. Making healthy choices, therefore, becomes important for students’ academic and personal success. Students can make healthy choices by engaging in wellness activities and refraining from high-risk behaviors, such as using harmful substances (e.g., alcohol, illicit drugs and non-prescription medications), driving under influence or practicing unsafe sex.

Parents can help students make healthy choices. We suggest:

- **Keeping the lines of communication open.** Remind your student of his/her responsibilities as a college student. An open conversation is always a good place to start when talking about healthy choices. Parents should also remember their child is entering the adulthood phase of his/her life. Parents should balance their concern and urge to protect with the necessity to allow their student the space to grow personally and professionally.

- **Reminding your student of the illegality of substance use (alcohol, drugs, etc.).** Illicit drugs and underage drinking are illegal (reminder: prescribed medical marijuana is federally illegal, and HMC observes federal laws). Remind them of potential medical, legal, academic and social consequences of any illicit use. Try not to lecture your student. Instead, have an open dialogue about these issues.

- **Reminding your student of resources available to them on campus.** Many resources at the College or through the consortium are available to your student at convenient times and are free of charge.

Disabilities Services

**Support at Harvey Mudd**

hmc.edu/student-life/disability-services/

Student affairs at Harvey Mudd offers support to all students and partners with faculty, staff and students to create an accessible, inclusive learning environment, where disability is recognized as an aspect of diversity that is integral to the campus community and to society.

Our objectives in providing disability-related services are to:

- Ensure effective delivery of accommodations
- Promote access through outreach and training
- Support students with disabilities in developing self-advocacy skills
- Support faculty in creating an inclusive learning environment based on the principles of Universal Design
Accommodations may include:

- Alternative testing procedures (e.g., extra time for tests)
- Textbooks on CD
- Note-taking services
- Adaptive equipment and software
- Reduced-distraction environment for testing
- Tape recorder during lectures
- Others not listed, but supported by your documentation

Students with disabilities at the College have the right to equal access to courses, programs, services, jobs, activities and facilities:

- Equal opportunity to learn, work and receive reasonable accommodations, academic adjustments and/or auxiliary aids and services;
- Confidentiality of all information, including the right to choose to whom information about their disabilities will be disclosed; and
- Information, in an accessible format, regarding the availability of auxiliary aids and accommodations.

Students with disabilities at the College have the responsibility to:

- Meet and maintain the essential institutional standards for courses, programs, services, jobs, activities and facilities;
- Identify as an individual with a disability when an accommodation is needed and to seek information and assistance when necessary;
- Demonstrate and/or provide documentation from an appropriate professional (see guidelines for documentation) how the disability limits participation; and
- Follow published procedures for obtaining reasonable accommodations.

**Student Disability Resource Center (SDRC)**

drc@cuc.claremont.edu

The SDRC, which opened fall 2014, is the centralized resource center of support for students with disabilities across The Claremont Colleges. The SDRC works closely with the disability coordinators on all the campuses to ensure that students receive academic support services and accommodations to empower them to achieve their academic goals, while ensuring equitable treatment and access to all programs and activities.

Services:

- Disability awareness training and workshops
- Instructional support for faculty
- Testing and study space for students
- Digital and online disability education resources
Financial Matters

Money matters are a significant part of your child’s education. From paying your student’s bill to finding a local bank to landing campus employment, there are often many questions. In this section, you will find some resources to assist you, with contact information for the people and offices who can further help.

How do we pay the bill?
All students have automatically been registered for eBills. Other users must be authorized by the student on the Tuition Payment Agreement (hmc.edu/bao/tpa.pdf). Your email address must be up-to-date in order for us to notify you. Once logged in to the Student Accounts portal (portal.hmc.edu/ics/), click on the Student Accounts Info tab, then click on the View Billing Statements link. Select the statement desired. The statement will open in a new browser window. (Make sure your pop-up blocker is disabled.) The Student Accounts office will send an email to all students and other authorized individuals each time a new bill is issued. Bills are produced and mailed on the first of each month, beginning in July. Payments are due upon receipt and become delinquent on the 20th day of the month billed. Families have the option of paying the amount due each semester by one of two options: Full Payment Plan or Monthly Payment Plan. See hmc.edu/bao/student-accounts/charges/payment-plans/

Questions? Send email to student_accounts@hmc.edu or call 909.621.8107.

Financial Aid
About 76 percent of Harvey Mudd College students receive financial aid. Admitted students who have applied for financial aid will receive either a tentative or official financial aid award letter shortly after receiving their offer of admission. After students receive an official financial aid award letter, revisions still may be needed if they have received an outside scholarship, their cost of attendance budget has changed, additional funds have been approved or they decide to decline one of their awards. The Financial Aid Portal myfinaid.hmc.edu/) and the Financial Aid website provide links to all the federal and school-specific forms you will need, hmc.edu/admission/afford/.

Contact the Office of Financial Aid, 909.621.8055; Fax 909.607.7046; financial_aid@hmc.edu. The office is located in the R. Michael Shanahan Center for Teaching and Learning, Room 1420, 301 Platt Blvd., Claremont, CA 91711.

Many Harvey Mudd College students have on-campus jobs. There are work-study positions and regular employment available in many offices and academic departments. To ensure that school remains the top priority, student on-campus employment is subject to a few restrictions:
• Your student may work a maximum of eight hours per day and 20 hours per week.
• Your student cannot work more than one job at a given time.
• Your student cannot work during hours he/she is scheduled to be in class.
• Your student cannot work more than five consecutive days in one pay week (Sat.–Fri.)
Harvey Mudd College’s Business Affairs Coordinator Chi Herrington ensures that students are paid accurately and on time. She also assists department payroll processors.

If your student was awarded Federal Work-Study (FWS), it is important he/she keeps track of the number of hours worked. Over the school year, he/she must not earn more than the maximum earning limit as reflected on the Financial Aid Award Letter. Once he/she earns the amount awarded, he/she must stop working under FWS immediately. If your student works for more than one department, he/she must coordinate his/her hours to ensure he/she does not go over the limit.

If your student wants to continue working after exceeding the award amount, he/she must contact the Office of Financial Aid to determine if he/she is eligible for additional FWS funds. If your student earns more than his/her FWS allocation, the extra amount earned may be deducted from other financial aid, including scholarships.

Students seeking jobs on campus can visit the Office of Career Services (OCS) or log into ClaremontConnect (hmc-csm.smplicity.com/students/), an online service provided by OCS. This uniform method of advertising student employment opportunities allows students to access job descriptions electronically at any time. Once your student is hired, he/she notifies the department payroll supervisor or processor so that he/she may submit job information to the business affairs office. For more information on department payroll supervisors or processors, email studentpayroll@hmc.edu.

**Accessing Money and Bank Accounts**

There are several large banking institutions within walking distance of the College. U.S. Bank, CitiBank and Pacific Western Bank are located on Foothill Boulevard, across the street from the College. Bank of America, Chase Bank, Wells Fargo and California Bank & Trust are located in downtown Claremont. All have ATMs. In addition, there is a Bank of America ATM located at the Smith Campus Center on Pomona College’s campus.

- **U.S. Bank**
  393 W. Foothill Blvd., Claremont, CA 91711, 909.625.8655, usbank.com

- **Citibank**
  405 W. Foothill Blvd., Claremont, CA 91711, 909.480.4250, citi.com

- **Pacific Western Bank**
  223 W. Foothill Blvd., Claremont CA 91711, 909.621.0519, pacificwesternbank.com

- **Bank of America**
  339 Yale Ave., Claremont, CA 91711, 909.432.1000, bankofamerica.com

- **Chase Bank**
  400 N. Indian Hill Blvd., Claremont, CA 91711, 909.624.9001, chase.com

- **Wells Fargo Bank**
  203 Yale Ave., Claremont, CA 91711, 909.398.1140, wellsfargo.com

- **California Bank & Trust**
  102 North Yale Ave., Claremont, CA 91711, 909.624.9091, calbanktrust.com
Campus Life

What meal options does my student have?

Meal plan options involve “Board Plus” dollars (aka “Flex”), which can be used for food at any of The Claremont Colleges’ retail sites. The choices are 16 meals plus $16 in Plus dollars per week; 12 meals plus $12 in Plus dollars per week; and eight meals plus $8 in Plus dollars per week. Plus dollars cannot be traded for cash. The cost and billing of the meal plan is handled by the Office of Student Accounts (hmc.edu/bao/student-accounts/). See the dining services website for more details, including menus (hmc.edu/bao/dining-services/).

The Shanahan Center has a café featuring Starbucks drinks and snacks. Jay’s Place, in the basement of Platt Campus Center, serves pizza, sandwiches, quesadillas and other food and drinks. There are cafés around the 5-Cs, including The Coop at Pomona, The Motley at Scripps and The Hub at CMC. Students can take their meals out of the dining hall using a reusable clamshell container. Students can also bring refrigerators and microwaves to the dorms, but it’s a good idea to coordinate with roommates and/or suitemates so that they don’t end up with too many appliances.

Another option available to Harvey Mudd College students is the Claremont Cash program. Students and/or parents may add discretionary funds to a debit account accessed with the student’s ID card. Deposits may be made by cash, check or credit card at the Claremont Card Center; by check or credit card online; or by credit card via phone at 909.607.CARD.

Students may use Claremont Cash to purchase food, beverages or any other item sold at any campus eatery or convenience store (including Jay’s Place, The Café, Hoch-Shanahan Dining Commons, in the vending machine by Jacobs B101 and in the living room of the Platt Campus Center). Claremont Cash can also be used at Huntley Bookstore and at several off-campus merchants, including those found at cards.cuc.claremont.edu/.

Trader Joe’s, Vons and Sprouts supermarkets are within walking distance of campus.

How can I send my student a care package or other special treat?

Parents often like to send their student care packages with food and other items or treats for a birthday, special event or “just because.” View the dining services website for convenient options: hmc.sodexomyway.com/gifts/index.html.

How do I purchase Harvey Mudd merchandise?

Harvey Mudd College has an online store at store.hmc.edu that offers a selection of apparel and gift items featuring the College’s logo and seal. Some items are also available for sale at the Shanahan Center Café. Proceeds from the sale of these items are donated each year to help support the Annual Mudd Fund (AMF), which provides scholarships and other critical support to the College.

In addition, the Huntley Bookstore offers Harvey Mudd clothing and merchandise. You can purchase items by visiting the bookstore during business hours or by visiting its website at claremont.bkstr.com. Purchases made through Huntley do not support the AMF.
What will life in the dorms be like for my student?
At Harvey Mudd, 99 percent of students live on campus all four years, creating an energetic and supportive community. The residential life staff encompasses two professional staff members, 14 proctors (like resident assistants, but much cooler!) and 26 mentors. Each dorm has its own unique culture. For more information about residential life and housing, see: hmc.edu/student-life/residence-life/

What services are available in the dorms?
Every dorm has Wi-Fi, a laundry room and cleaning services for public spaces. Case, Linde, South and Drinkward have communal kitchens for dorm residents. Sontag has kitchens in every suite. Atwood has kitchens in efficiencies.

Residential Life Staff
Leslie Hughes, interim dean of students and Title IX coordinator
909.621.8125

Michael Edwards, assistant dean for residential life
909.621.8794

How should my student deal with roommate conflicts?
One of the primary and most dynamic residence hall relationships exists between roommates. This relationship will require personal adjustments as students learn to live together in a limited space. Roommate/suitemates must give continual attention and care to relationships in order to make living arrangements work.

Roommate Rights
Living successfully with a roommate requires flexibility, respect and the willingness to communicate openly and honestly. The following are basic levels of respect roommates should show each other:
• The right to undisturbed sleep
• The ability to study in your room free of unreasonable noise and distraction
• The ability to get into your room at all times
• Security against physical or emotional harm
• A clean and safe environment
• Privacy in the room
• Security and respect for your belongings

Roommate Conflicts
If students are having roommate problems, they should first have a frank discussion with roommate(s) to express their feelings and seek a solution that is amenable to all. If communication and compromise are unsuccessful, they should consider involving a third person who can listen objectively to each roommate and assist in reaching a satisfactory solution. A proctor is a good person to facilitate this mediation. Michael Edwards, assistant dean for residential life (ADRL), or any member of the student affairs staff, is also available to help negotiate a solution.
Room Changes
First-year students may change rooms after the second week of class. The reason for this “freeze” is to allow time to work through initial impressions and difficulties before deciding that the pairing simply won’t work. Upperclass students may change rooms at any time.

Students wanting to change rooms should contact the assistant dean for residential life (ADRL). The ADRL will show the student all available spaces on campus. Any unfilled space is available for any HMC student to move into. The person wanting to move will then need to contact the potential roommates (and/or suitemates, if appropriate) to inform them of his/her interest in moving to the open space. If everyone is agreeable, then the ADRL will make the move official and authorize the exchange of keys with facilities and maintenance. Students must not switch rooms without consulting with the ADRL first.

What types of activities can my student get involved in on campus and within The Claremont Colleges?
The Associated Students of Harvey Mudd College (ASHMC) is the student government at Harvey Mudd College. Every student enrolled at HMC is a member of ASHMC and therefore is able to take advantage of all ASHMC-sponsored extracurricular and social activities. ASHMC works in collaboration with student affairs to ensure HMC students are supported in every aspect of campus life.

In addition to serving as HMC’s student government, ASHMC works with student affairs on the oversight of all student organizations on campus. On the first Friday of the fall semester, ASHMC sponsors the Harvey Mudd Club Fair where students sign up for Mudd-only clubs, while The Claremont Colleges host the annual Turf Dinner (5-C dinner and club fair), where students can sign up for 5-C clubs that are open to the entire Claremont Colleges community.

Dos Muchachos are student affairs’ student staff who plan and implement activities throughout the academic year. Events include crib races, battle tie-dye, Frosh Soph games and Wednesday Nighters, just to name a few. At the end of every semester, Dos Muchachos host Noisy Minutes to help students de-stress before finals and organize other stress-relieving activities. All events sponsored by Dos Muchachos are alcohol-free programs offered to everyone in the Harvey Mudd College community. For more information about student activities on campus, see hmc.edu/student-life/student-activities/.

When are seasonal breaks? Are dorms open during any of the breaks? What can students do during these breaks?
The academic calendar, which lists all breaks, can be found on page 7 and at hmc.edu/registrar/academic-calendar/. Students may stay on campus during fall break, Thanksgiving break and spring break. However, during winter break, dorms are closed, and students must leave campus.

Can items be left in dorm rooms over breaks?
Students can leave belongings in the dorm rooms throughout the academic year. Unless there are special circumstances, they must move out during the summer.
What shared ride opportunities and/or public transportation methods are there for students without cars?
Students can book a Super Shuttle (supershuttle.com/) or a cab (claremonttaxicabs.com). Students can also sign up for a discounted Zipcar membership (zipcar.com).

What occasions are there for me to visit my student on campus?
Family Weekend (hmc.edu/parents/family-weekend/) in February is the best time to visit your student. To view images and video of past weekends, visit the Parents website at hmc.edu/parents/. Make arrangements with your student or contact the Office of Alumni and Parent Relations for more information at 909.621.8436.

What is the proper balance between students coming home and parents visiting the campus during the first year?
This is really up to you and your student. Often students will want to come home at every opportunity in their first year and then much less in subsequent years. Ask your student what he/she prefers and prepare to be flexible.

Title IX and Sex Education Resources

The Division of Student Affairs at HMC offers a variety of sex education programming and information about Title IX resources available on campus and within the Claremont University Consortium. Harvey Mudd College’s Title IX coordinator is Leslie Hughes, interim dean of students. Dean Hughes’ office is located in the Platt Campus Center.

Once each semester, the staff teams up to host Consent Week for HMC students, faculty and staff, with various programs geared toward initiating candid conversations about consent and consent culture practice.

In addition to Consent Week, Angelica Ibarra, assistant dean for institutional diversity, is a lead trainer for The Claremont Colleges Teal Dot Bystander Intervention training program. Teal Dot is an offshoot of violence prevention training program Green Dot, begun at the University of Kentucky. The name is representative of red dots on a map that denote acts of violence; the antidote is the green dot, individual actions that help to prevent circumstances of harm, violence or fear, namely domestic violence, stalking and sexual assault/harassment. The goal is to give trained bystanders the tools and confidence to help prevent such incidents. Green Dot curriculum is informed by concepts and lessons learned from cross-disciplinary research, including that concerning violence against women, public health, psychology and communications. Teal Dot training is offered a few times per semester to students, faculty and staff.

For more information on Teal Dot at HMC, see bit.ly/TealDotHMC.

In 2014, the Office of Health and Wellness assisted a few passionate students to help create the Mudd Advocates for Sexual Assault. The Mudd Advocates are a student support group for survivors of sexual assault and serve as a resource for their fellow students. The Mudd Advocates assist the Office of Health and Wellness with programming on sex education.
Safety

A Campus Safety office serves all seven of The Claremont Colleges. Campus Safety officers patrol the campuses, respond to emergencies, report and refer suspicious circumstances, maintain crime records and promote crime prevention.

An emergency information page will provide information if there is an event that affects the Harvey Mudd campus. Please register for Mudd Alert (hmc.edu/emergency-preparedness/mudd-alert/) to receive notifications about events affecting the College.

To further its commitment to provide a safe campus for students, faculty and staff, Harvey Mudd College has partnered with LiveSafe (livesafemobile.com/), a mobile technology service, to launch a mobile application that enables fast two-way communication with campus safety officials and friends. Individuals can share information about anything from suspicious activity, mental health concerns or sexual assault and violence through text, photo or video directly from their smart phones—anonymously, if they choose. Safety officials can monitor real-time information from a Command Dashboard and respond quickly to help prevent incidents before they occur. The Claremont Colleges all participate in the LiveSafe system, increasing security on the consortium’s five adjacent undergraduate campuses.

The LiveSafe app allows Harvey Mudd students, faculty and staff to:

• Anonymously share information with safety officials (text or call). Officials will respond immediately and send help.
• Access counseling services and other campus resources.
• Request a campus escort to get to their destination safely.
• Use SafeWalk™ with friends to see them get to their destination via a map.

With the LiveSafe app, Harvey Mudd seeks to improve communication between students, faculty, staff and campus security, allow for faster emergency response in distress situations and enhance the overall safety of the campus by preventing crimes before they occur.

Additional safety information can be found by accessing the College’s annual safety report for crime statistics and the Clery Report at cuc.claremont.edu/campussafety/reports.asp.
Engagement: How to Get Involved

**Campus Events**

**Family Weekend: Feb. 19-20, 2016**
Volunteer to help or just come to campus to meet faculty and staff and visit with your student.

**Admitted Student Weekend: April 2016**
Current parents are invited to volunteer to meet admitted families, answer their questions and help them learn about Harvey Mudd.

**Presentation Days/Projects Day (Clinic Program): May 2-4, 2016**
Parents are invited to attend Projects Day, when student teams present results from more than 40 Clinic projects. Also, family members may attend Presentation Days, two days celebrating students’ original projects in design or research.

**Commencement: May 15, 2016**
The joyous culmination of a student’s academic career! During a special event over Commencement weekend, senior parents gather to celebrate their students’ success and learn about ways to continue their involvement with the College.

**Claremont Summer Send-Off: July 2016**
Current parents are encouraged to attend this annual event for first-year parents and students and help welcome them to the Harvey Mudd community.

**Parent Orientation: August 2016**
The College provides this opportunity for first-year parents to learn about campus resources and to meet faculty and administrators. Parent volunteers are always welcome.

**Athletics**
For dates, times and locations of all sporting activities, see cmsathletics.org.

**Parent Leadership Council**
In collaboration with the Office of College Advancement (OCA), the Harvey Mudd College Parent Leadership Council (PLC) serves as ambassadors to fellow Harvey Mudd parents by encouraging participation in regional and on-campus events and inspiring leadership-level support through thoughtful outreach and stewardship. Members of the PLC conduct outreach to fellow parents, assist with campus events such as Family Weekend and Parent Orientation, and help with fundraising and other outreach activities. To learn more, email parents@hmc.edu or visit hmc.edu/parents.

**Hosting Opportunities in Your Area**

**Host a Summer Send-Off Party**
Welcome first-year parents to the Harvey Mudd community.

**Sponsor a Student During the Holidays**
Host students during holiday breaks.

**House a Student During Their Internship**
Open your home to students who are doing a summer internship in your area.

**Host an Event During College Breaks**
Bring local Harvey Mudd parents and students together to get to know each other.

To learn more, visit hmc.edu/parents.
FAQs: Parent Support and the Annual Mudd Fundd

What is the Annual Mudd Fundd (AMF)?
The Annual Mudd Fundd (AMF) is a primary source of ongoing, budget-relieving funding for Harvey Mudd College. It includes donations from alumni, parents, faculty, staff and other friends of the College. Nearly 10 percent of Harvey Mudd’s operating budget—over $4.6 million—is provided by the AMF. Donors may choose to support student financial aid, academic departments or the College’s greatest needs.

Where does my donation to the Annual Mudd Fundd go?

Greatest Need: Tuition payments and endowment returns provide 86 percent of Harvey Mudd’s annual operating budget. Your undesignated gift to the AMF helps cover the difference between the cost of a Harvey Mudd education and the price paid by students and families—even those paying full tuition.

Student Financial Aid: These donations help Harvey Mudd remain a need-blind institution for U.S. students, allowing the College to make admission decisions without regard for students’ financial background.

Academic Departments: Academic department donations support the general operating budgets of the departments of biology, chemistry, computer science, engineering, mathematics, physics, or humanities, social sciences, and the arts (HSA).

How do I make a donation to the Annual Mudd Fundd?
Online: hmc.edu/give
Phone: 1.844.GIVE.HMC
Mail: Send check payable to “Harvey Mudd College” to:
Harvey Mudd College
Office of College Advancement
301 Platt Blvd.
Claremont, CA 91711

For information related to parent philanthropy, please contact Jessica Berger, associate director of development, at jberger@hmc.edu or 909.607.0877.
Selected Harvey Mudd items are available in The Café. Or shop online 24/7 for a full array of items.

store.hmc.edu

Questions? 909.607.9298

Proceeds benefit the Harvey Mudd College Annual Mudd Fund.