



# Audit Approval Form (Community Members)

Please contact [registrar@hmc.edu](mailto:registrar@hmc.edu) if you have any questions.

### Student Information:

Legal First Name\* \_\_\_\_\_ Email Address\* \_\_\_\_\_

Legal Middle Name \_\_\_\_\_ Birthdate\* \_\_\_\_\_

Legal Last Name\* \_\_\_\_\_ Sex\* \_\_\_\_\_

Campus First Name (Name that you would like to be known as on campus):

I identify my gender as: \_\_\_\_\_ Pronouns: \_\_\_\_\_

### Permanent Address:

Street\* \_\_\_\_\_ City\* \_\_\_\_\_

State\* \_\_\_\_\_ Postal/Zip Code\* \_\_\_\_\_

Phone Number\* \_\_\_\_\_ Alternate Phone Number\* \_\_\_\_\_

### Place of Birth:

Country\* \_\_\_\_\_

City\* \_\_\_\_\_

- Citizenship Status\*  U.S Citizen or U.S. National  
 U.S Dual Citizen  
 U.S Permanent Resident  
 U.S Refugee or Asylee  
 Other (Non-US) \_\_\_\_\_

### Emergency Contact:

Full Name\* \_\_\_\_\_ Phone Number\* \_\_\_\_\_

Relationship\* \_\_\_\_\_ Email Address\* \_\_\_\_\_

### Education Information:

Current School of attendance (if applicable)

College/University \_\_\_\_\_ High School \_\_\_\_\_  Not Applicable

### Harvey Mudd College Academic Regulations on Audit:

Members of the Claremont community at HMC must register as auditors in 5C courses on a space-available basis subject to the rules and exceptions delineated in the HMC audit policy.

- **APPROVALS:** All audits are subject to permission from both the instructor and the HMC Registrar.
- **DEADLINES:** Audit registration opens the first day of the semester and closes on the deadline to add courses.
- **ACADEMIC CREDIT:** Audited courses do not qualify for academic credit and may not apply toward academic degree requirements.
- **PAYMENT:** Community auditors pay any audit fee specified in the Financial Information section of the catalog. All auditors are responsible for paying additional fees associated with registration for a specific course.
- **RESTRICTIONS:** Audited courses may not qualify as pre-requisites for more advanced courses without the approval of the department chair and the instructor of the course to be audited. Unless a course is explicitly labeled as repeatable for credit in the course catalog, auditors may not subsequently enroll in the same course or challenge the course by exam for academic credit without written approval of the department chair and the instructor of the course to be audited.
- **GRADING: Instructors determine the requirements for auditors in their classes.** A grade of "AU" indicates that a student has attained adequate familiarity with the course material; a grade of "AX" encompasses all other situations. Neither grade AU nor grade AX appears on official transcripts. Any recording of audited courses and associated grades is for internal use only and may only appear on unofficial transcripts.

### The Harvey Mudd College Honor Code\*

All students are responsible for maintaining their integrity and the integrity of the College community in all academic matters and in all affairs concerning the community. Harvey Mudd College is an inclusive community of faculty, staff and students. Students entering the community are assumed to have an earnest purpose. Diligent pursuit of this purpose is enhanced by standards of conduct agreed upon by the community. These standards are: 1) Thoughtful respect for the rights of others; 2) honesty and integrity in both academic and personal matters; 3) responsible behavior both on and off campus; 4) appropriate use of campus buildings and equipment, and; 5) compliance with College regulations and policies.

I agree

I understand that auditing a course at HMC does not constitute admission to any HMC degree program. Further, HMC does not consider “demonstrated interest” (e.g., visiting campus, participating in the Summer Session, calling or emailing admission staff, etc.) in making admission decisions to its degree program.

I understand

I affirm that this is my only submission of the semester audit application form. I understand that if I have any updates, I will send my inquiry to registrar@hmc.edu.

I affirm and understand

I have edits and/or updates to my previous submission

### Information on the course you would like to audit:

Semester  Fall  Spring

Year \_\_\_\_\_

Course Number \_\_\_\_\_ Course Section \_\_\_\_\_ Course Title \_\_\_\_\_  
(Include suffix: e.g., TEST001 HM)

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Instructor Name \_\_\_\_\_ Instructor Signature \_\_\_\_\_