HARVEY MUDD COLLEGE

ADD/DROP/WITHDRAW Form
Use __ONLY__ if unable to add/drop/withdraw via portal

DROP/WITHDRAW: If you are **dropping/withdrawing from a course**, you do **not** need the instructor's permission and you may drop/withdraw online. For non-Core courses, you need to consult either your humanities, social sciences, and the arts or technical advisor, depending on what kind of course you are dropping or withdrawing from. For Core courses, signatures from all active advisors are required.

Last Name: ☐

First Name: ☐

Class of **20**: ☐

Semester: ☐**Fall** ☐**Spring** ☐**Summer** Year: **20** ☐ Student ID: ☐

Student Signature: _____ Date: _____

The following requests also REQUIRE a petition to the Scholarly Standing Committee (SSC)*; *please attach SSC petition with this request.*
- ✓ **LATE ADD/DROP/WITHDRAW – after the published deadline in the academic calendar**
- ✓ **A change that will create an underload (under 12 units)**

Check One	*Course Number*	*Sect #*	*Course Title*	*Units*	*Instructor Signature (Only for Late ADD)*
☐ADD ☐DROP ☐WITHDRAW					
☐ADD ☐DROP ☐WITHDRAW					
☐ADD ☐DROP ☐WITHDRAW					
☐ADD ☐DROP ☐WITHDRAW					
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☐ADD ☐DROP ☐WITHDRAW					
☐ADD ☐DROP ☐WITHDRAW					

	HSA Advisor	**First Year/Tech Advisor**	**2nd Tech Advisor (if applicable)**
Name			
Signature			

*ONLY the following requests REQUIRE an additional approval from the Associate Dean for Academic Affairs:
- ✓ **CORE COURSE DROP/WITHDRAW:** If you are dropping/withdrawing from a **Core course,** you may not drop/withdraw online.
- ✓ **A change that will create an overload (over 18 units)**

Associate Dean for Academic Affairs   ***Signature*** _____