



Application for Off-Campus Major and HMC Minor

Office of the Registrar
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Please note that this form is for the single off-campus major. There is a separate form for the off-campus second major.

Student Name: _____ Student ID: _____ Class Of: _____

Off-Campus Major: _____ at (College): _____

Courses proposed to meet off-campus major requirements*:

	Course Number	College	Course Title	HMC Units	Double Counting?
	1)				
	2)				
	3)				
	4)				
	5)				
	6)				
	7)				
	8)				
	9)				
<i>Required Capstone</i>	10)				
<i>Optional or Capstone</i>	11)				
<i>Optional</i>	12)				
				Total	

*These courses are proposed; circumstances may require some substitutions with the approval of the appropriate advisor(s). **The off-campus major requires a minimum of 10 full courses (30 units)** if the major department requires fewer, consult the OCM Chair regarding supplemental courses.

HMC Minor: _____

Courses proposed to meet HMC minor requirements*:

	Course Number	Course Title	College	HMC Units	Double Counting?
	1)				
	2)				
	3)				
	4)				
	5)				
	6)				
				Total	

*Depending on the department involved, minors may consist of four or five courses. Consult the HMC catalogue for details.

I understand that beyond the major, minor, humanities and social sciences, and arts and common core requirements, I must satisfactorily complete the minimum number of credit hours of courses required for graduation according to the catalog I matriculated under, with a major GPA of at least 2.0, to graduate. I understand that no more than four courses may be “double counted” to satisfy both the major and either the minor or the humanities, social sciences and the arts requirements.

Student Signature: _____ Date: _____

Required Signatures

It is recommended that you obtain these in the order listed below.

Off-Campus Major Advisor Name (Print): _____

Off-Campus Major Advisor Signature: _____ **Date:** _____

Off Campus Department Chair: You should sign this application only if your department is willing to allow this student to have the same priority for admission to your departmental courses as your own college’s majors, and if your department is willing to provide a major advisor for the student. Ordinarily, we assume that a student’s choice to pursue an off-campus major is being made with the encouragement of some relevant faculty member who might serve as an advisor.

Off-Campus Department Chair Name (Print): _____

Off-Campus Department Chair Signature: _____ **Date:** _____

Off-Campus Dean of Faculty Name (Print): _____

(Or Curricular Representative)

Off-Campus Dean of Faculty Signature: _____ **Date:** _____

HMC Minor Advisor Name (Print): _____

HMC Minor Advisor Signature: _____ **Date:** _____

HMC HSA Advisor Name (Print): _____

HMC HSA Advisor Signature: _____ **Date:** _____

HMC ADAA Name (Print): _____

(Associate Dean for Academic Affairs)

HMC ADAA Signature: _____ **Date:** _____

HMC Registrar Name (Print): _____

HMC Registrar Signature: _____ **Date:** _____