



Office of  
Human Resources

2020

# Benefits Enrollment

Medical • Dental • Vision • Life Insurance • Disability Coverage • Flexible  
Spending Account • Critical Illness • Accident • Hospital Indemnity • Auto/Home

## Process for Open Enrollment, Nov. 1–22\*

We're introducing a GR8T way to update your benefits! The open enrollment process for 2020 will be available through Workday using your HMC credentials (<https://www.myworkday.com/theclaremontcolleges>). The process is easy, and Human Resources and CIS Help Desk stand ready to help if you need it.

**To complete your Benefits Enrollment in Workday, you will use your HMC credentials.** For assistance with your credentials and/or to reset your password, please visit the CIS password and account management kiosk <https://iam.hmc.edu/identity/self-service/HMC/kiosk.jsf>.

\*Open enrollment ends Nov. 22, 2019. If you miss the open enrollment period, you can't enroll until the next enrollment period (October 2020).

### Helpful Contacts

Human Resources  
909.607.9700 | Fax 909.607.0016 | [HR@hmc.edu](mailto:HR@hmc.edu)

TCC Benefits Administration  
909.621.8151 | [benreps@claremont.edu](mailto:benreps@claremont.edu)

CIS Help Desk  
909.607.7777 | [helpdesk@hmc.edu](mailto:helpdesk@hmc.edu)

