



2014 Summer Internship Funding Awards

Application Deadline: February 28, 2014 11:59pm PST

Semi-Finalist Interviews: Week of March 10, 2014

Award Notification by: March 17, 2014

PROGRAM OVERVIEW

Harvey Mudd College offers funding for unpaid or low-paying summer internships. The funding awards encourage students to pursue career exploration through summer internships in all career fields. The Director for Community Engagement will coordinate the application process for these internships, and the Office of Career Services will assist students in their search as we have access to over 6,000 internships from across the country and the world through the Nationwide Internships Consortium (NIC) database as well as other resources.

The goals of the program are for students to:

- Gain a rich understanding of a particular field and/or organization
- Have a personalized internship opportunity
- Connect the internship to their career goals/aspirations
- Have access to an internship that could be pivotal in their career development but would be difficult without additional funding

The program is made possible through the generosity of alumni, parents, and foundation gifts. Students may apply for up to \$4,000 to be used toward an hourly pay rate, housing, transportation, and food.

INTERNSHIP ELIGIBILITY GUIDELINES

General criteria for summer internships:

- Unpaid or low-paying internship (a total of \$1,000 or less)
- Minimum of 240 hours of supervised work (equivalent of 6 weeks/40 hours/week)
- Offered during the summer and completed by August 17
- Connected to the applicant's overall career goals or ideas
- It is strongly preferred that the internship take place entirely at the organization's work site, except when interns conduct work in the field, or attend meetings or conferences

Experiences/projects/programs **NOT** eligible for the Internship Awards:

- Projects that fulfill the criteria of summer undergraduate research at HMC
- Pre-thesis research at Harvey Mudd College or elsewhere without significant experiential learning component
- Program fees (funding will not cover fees to participate in study abroad, volunteer/service, exchange or other similar programs)
- Tuition-based summer programs including those with an internship component
- Internship or project receiving Harvey Mudd College cumulative course credit
- Independent projects
- Host organization cannot be owned or run by a member of student's immediate family

GENERAL STUDENT QUALIFICATIONS:

- Currently enrolled as a student at Harvey College (not including visiting students)
- In good academic standing (not on probation), or have permission from the Dean of Students
- Submit a thoughtful application that demonstrates how this internship will allow the recipient to explore a career option of interest to him/her
- Demonstrates that he/she could not do this internship without receiving outside funding

SPECIFIC SUMMER FUNDING AWARD DESCRIPTIONS:

The Donald and Dorothy Strauss Internship for Social Understanding (up to 4 recipients)

- **PURPOSE:** Established by Donald and Dorothy Strauss to engender in the participating students a significant and deep commitment to a lifetime of service activities
- **STIPEND:** Up to \$4,000 for between 8-10 weeks of full-time summer employment
- **LOCATION:** Internship at a local non-profit social service agency
- **CLASS YEAR:** First-year students, sophomores and juniors are eligible to apply
- **NOTE:** Interns will also participate in weekly roundtable discussions with Southern California leaders from nonprofit and governmental agencies

The Ben Huppe '14 Memorial Internship for a Sustainable World (up to 2 recipients)

- **PURPOSE:** Established by Maggie Lewis and Bob Huppe in honor and memory of their son, Ben, to honor his passion for science and technology and the role it plays in improving the environment and/or bringing technical solutions to underserved populations both domestically and internationally
- **STIPEND:** Up to \$4,000 for minimum of 6 weeks of full-time summer employment
- **LOCATION:** Domestic or international small- to medium-sized companies (for profit or non-profit) or service projects and programs
- **CLASS YEAR:** First-year students and sophomores are eligible to apply
- **NOTE:** The internship should involve direct, hands-on work in areas such as renewable energy, green technologies, environmental sustainability and/or the use of technology to solve problems of underserved populations

TO APPLY:

1. Students must have received an offer or be a finalist for a summer internship eligible for a funding award. The Office of Career Services and the Office of Community Engagement are happy to assist students in their search as we have access to over 6,000 internships from across the country and the world through the Nationwide Internships Consortium (NIC) database as well as other resources.
2. Submit a resume and completed online application at:
<http://www.formstack.com/forms/hmc-summerinternship2014> by **February 28, 2014.**

For questions about the summer internship funding awards process, please contact:

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