The Office of Career Services (OCS) invites employers, alumni, parents, community members and Claremont Colleges faculty and staff to present professional development seminars to Harvey Mudd students. Our Beyond the Bubble program is in keeping with the College’s mission to educate students so they may assume leadership roles in their fields with a clear understanding of their work’s impact on society. Mudders benefit tremendously from diverse speakers who contribute to undergraduate professional development.

The seminars are offered both fall and spring semesters and are held during the lunch or dinner hours. They are typically offered for 45 minutes but can be longer depending on the topic. The seminars are organized into four series: 1) Bubbling Over: Landing Your Dream Internship or Job; 2) Bubble Up: Insider Information from A to Z; 3) Bursting the Bubble: Real Advice for the Mudd-to-World Transition; and 4) Economic Bubble: Making Sense of Your Finances.

The structure can be a formal presentation made by an individual, team or panel, or it can be an informal conversation. It is best to make some portion of the seminar interactive and to allow time for Q-and-A.

The OCS encourages student clubs and organizations to co-sponsor Beyond the Bubble seminars.
Tips from professionals on how to land that first internship or job.

**Suggested Topics**
- What is really important to you
- How personality impacts career choice
- Insights into the recruiting process
- How to stand out
- Comparing company offers
- Accepting/declining vs. rescinding offers
- Ethical decision making
- Social media pros and cons
- How to brand yourself
- What employers really want

Insider information to prepare students for what’s next.

**Suggested Topics**
- The role gender plays in the workplace
- Personal identity and job search
- Breaking stereotypes
- The role ethics play in occupational choice
- Coming out in the workplace
- Displaying confidence
- Interviews: technical, case or behavioral
- Polishing your technical resume
- Developing soft skills
- Creating a professional pitch
- Living an entrepreneurial life
Stories from those who have “been there.”

Suggested Topics
- Transitioning from campus to the workplace
- Survival skills for the work setting
- Getting to know the team
- Understanding work culture and office politics
- Having realistic expectations
- Business etiquette
- What to do in an unhappy work situation
- Performance reviews
- No job? What’s next?
- Life as a graduate student

Becoming financially savvy.

Suggested Topics
- Negotiating salary offers
- Reading your contract
- Understanding non-compete agreements
- Principles of personal finance
- Investing in stocks and bonds
- Making a budget
- Living debt free
- Paying off student loans
- Reading and understanding paycheck deductions

If you are interested in being a presenter, organizing a panel or co-sponsoring a Beyond the Bubble seminar, please let us know your preferred series and desired topic.

Contact judy_fisher@hmc.edu, or phone us at 909.621.8091.

We appreciate your willingness to provide learning opportunities for Harvey Mudd students.