

EIP - FAQs

Q. I have applied on Muddlink for some positions, but I don't see any of the EIP ones listed there. Are we supposed to apply the same way

A. Please apply through the EIP by submitting your cover letter, resume and engineering course major courses to EIP_1011@sakai.claremont.edu, and if you are applying for a specific position make sure to identify it clearly in your letter. Then, please make sure to email Sue Lindley so that we can track your paperwork. At that time, we will also contact you for a brief interview with Professor Duron. During that interview, he can answer any of your questions in terms of which position you may be best suited for. For companies that list multiple positions, please prepare and submit only one cover letter, but make sure to express your interest in the multiple positions. Again, this type of flexibility is consistent with your general and broad-based education, and also gives the company added flexibility in thinking about how to place you.

Q. If we are planning on applying to multiple positions, should we write a cover letter for each or should we write one general one for all of the positions we are applying to in that company?

A.If you are applying to multiple positions within the same company, you can simply write one cover letter that makes it clear you are interested in multiple positions. You may actually increase your chances of gaining a position if you leave some flexibility with the company in deciding where your strengths can be of use.

Q. What should I expect from the interview with Professor Duron?

A. The interview is brief, lasting approximately 20 minutes. This interview is an opportunity for you to hear more about the internships available to you, but also to advise you on improving your job interviewing skills. Once Professor Duron has interviewed all of the students interested in the opportunity, your application will be forwarded on to the companies, as well as information from your interview here.

Q. Once I have completed the interview, when can I expect to hear back?

A. There is no set time frame. Please feel free to check with Professor Duron on the status of your application.