

**Harvey Mudd College
The Office of Student Affairs**

Process to Obtain an Inter-Campus Parking Permit

- 1. The student needs to fill out an inter-campus parking request form, available at the Dean of Students Office or on hmc.edu, see Student Life, Student Services.**
- 2. The Dean of Students Office will approve or deny request based on student's schedule.**
- 3. Once approved the request will be forwarded to the Dean of Students Office at the visiting college.**
- 4. Once approved by DOS at the visiting college, the request will then be forwarded to Campus Security.**
- 5. Campus Security will contact the requesting student to pick up a tag for parking at the visiting college.**
- 6. This process can take approximately two weeks.**
- 7. The requesting student may not park at the visiting campus until the tag is issued.**