

Day Use Evaluation

Instructions: This is a confidential evaluation that lets us know how well we served you and met your needs during your use of Harvey Mudd College's facilities. Please evaluate the items below by checking the box that most accurately describes your feelings. Your scorings and comments will help us provide excellent customer service. Please use the back of this sheet to further comment if necessary.

Date: _____ **Location Used:** _____

Please rate the following items on a scale of 1 to 5, with **1 being the lowest and 5 being the highest.**

How helpful was the Harvey Mudd Staff in each of the following areas:

	LOW				HIGH
	1	2	3	4	5
Set up					
Cleanliness					
Availability of Staff					
Responsiveness of Staff					

Do you think your event went well? If not, what changes could have been made to make your event more successful?

How could the Harvey Mudd staff have made this a better experience for you?

What other comments do you have?
