

HARVEY MUDD

C O L L E G E

2012 FIRE SAFETY REPORT - CONTAINS STATISTICS FOR 2011

INTRODUCTION

The Higher Education Opportunity Act (HEOA) requires all institutions of higher education that maintain on-campus housing to publish an annual Fire Safety Report. This report contains the information required by the HEOA for Harvey Mudd College. The annual report is posted and available on October 1 to all students, prospective students, faculty and staff on the HMC website at:

<http://www.hmc.edu/about/administrativeoffices/deanoffaculty1/ir1/HEOA.html>.

HOUSING AND RESIDENTIAL LIFE FIRE SAFETY INFORMATION/POLICIES *(as printed in the HMC Student Handbook)*

In the Event Fire or Smoke is detected in a Building and/or an Alarm is Sounding.

- Feel the door with your hand. If the door is hot to the touch, do not open it. If you are on the first floor, attempt to evacuate using a window. If unable to do so, or on the second floor or higher, put towels or cloth (wet, if possible) in the crack between the door and the floor. Phone Campus Safety 909.607.2000 and tell them your location and situation. Stand by the window and wait for the Fire Department. Do not open the window. If the door is cool, slowly open it, exit the room and close door behind you.
- Sound the fire alarm and call Campus Safety to report the fire.
- Only if it is safe to do so, return with a fire extinguisher and fight the fire. Otherwise, evacuate the building and wait for the fire department.
- Remember - evacuate in a calm manner. Do not attempt to remove any possessions. Do not re-enter the building until approval is given by the fire department. When a fire alarm sounds in the residence halls, residents must evacuate immediately.

Safety and Security

When fire alarms sound in the residence halls, residents must evacuate immediately. Candles, incense, open flames and flammable liquids or gases are not allowed in the residence halls due to the hazards of fires. (Birthday and Hanukkah candles are okay if safely lit, constantly monitored and quickly extinguished.) Tampering with the fire extinguishers or fire alarm boxes, covering or disabling smoke detectors is similarly dangerous, unlawful and will result in DB/JB charges.

People, who start a fire or participate in the burning of something outside the guidelines below, particularly of furniture or other items near the dorms, will be referred to DB/JB. Campus Safety and college officials will use these guidelines to determine if a fire is safe and non-damaging. The fire:

1. is fully contained (nothing hanging over the sides) in a barbecue grill that is elevated more than 6 inches off the ground and that is a maximum of 9 square feet in area and a minimum of 12 inches deep.
2. doesn't throw sparks or threaten anything nearby,
3. doesn't burn anything that gives off toxic gases, such as plastics or couches, or can explode, such as aerosol cans,

4. doesn't have wood or fuel for the fire that exceeds two feet tall,
5. is constantly monitored with the building's fire extinguisher nearby,
6. is completely extinguished by the last person to leave the fire,
7. and is in compliance with the Fire Code, as determined by the Los Angeles County Fire Inspector.

Excessive clean-up of fires will follow normal DAC-F&M excessive clean-up procedures. According to the Fire Inspector, only one container of lighter fluid per barbecue may be stored in a dorm. College-owned wood pallets or other materials may only be used with permission from F&M.

FIRE SAFETY EDUCATION

The HMC Resident Proctors receive annual fire prevention and response training. The training consists of classroom instruction followed by hands on application with fire extinguishers. Additionally, evacuation drills are conducted each semester to test their ability to facilitate an evacuation in the event of an emergency.

ON-CAMPUS HOUSING FIRE SAFETY SYSTEMS

Harvey Mudd College complies with local, state and national fire regulations. All of HMC's residential buildings have reportable fire alarm systems which are monitored 24-hours a day. Additionally, the residence halls have fire/smoke alarms and suppression equipment that include manual fire extinguishers and may also include automatic sprinkler systems. The fire safety systems are routinely inspected and monitored as mandated by the County of Los Angeles. A log of these inspections is maintained by the Facilities and Maintenance Department.

Residence Hall Fire Safety Systems

Building Name	Year Built	Sprinklered	Fire/Smoke Alarm	24 Hour Fire System Monitoring
Atwood Residence Hall	1981	N	Yes/Yes	Yes
Case Residence Hall	1985	N	Yes/Yes	Yes
Marks Residence Hall (South Dorm)	1968	PART	Yes/Yes	Yes
Mildred Mudd Dorm (East Dorm)	1958	N	Yes/Yes	Yes
North Residence Hall	1959	N	Yes/Yes	Yes
West Dorm	1958	N	Yes/Yes	Yes
Linde Residence Hall	1993	Y	Yes/Yes	Yes
Sontag Residence Hall	2004	Y	Yes/Yes	Yes

FIRE LOG

The Facilities and Maintenance Office maintains a Fire Log that includes the nature, date, time and general location of every fire that occurs in on-campus residence hall facilities. The log is available for inspection by contacting the Assistant Vice President, Facilities and Emergency Preparedness in the Office of Facilities and Maintenance, Monday through Friday during normal business hours.

2011 Residence Hall Fire Log

Building Name	# of Fires	Date	Cause	Injuries Requiring Treatment	Deaths Related to Fire	Property Damage Value (\$)	Report Number
Atwood Residence Hall	0	0	0	0	0	0	0
Case Residence Hall	0	0	0	0	0	0	0
Marks Residence Hall (South Dorm)	0	0	0	0	0	0	0
Mildred Mudd Dorm (East Dorm)	0	0	0	0	0	0	0
North Residence Hall	0	0	0	0	0	0	0
West Dorm	0	0	0	0	0	0	0
Linde Residence Hall	0	0	0	0	0	0	0
Sontag Residence Hall	0	0	0	0	0	0	0

PLANS FOR IMPROVEMENT

The College's Incident Management Team is responsible for oversight of all emergency response and preparedness initiatives on campus. The Physical Plant and Campus Planning Committee of the Board of Trustees with support from the Facilities and Maintenance staff have oversight of large scale capital improvements. Initiatives for fire safety are reviewed by these groups regularly and as deemed appropriate.